



BOARD OF DIRECTORS

Vacaville Christian Schools
March 17, 2026

MINUTES

Board of Directors:

*(current term, end of current term)

Jeff Krulick - Chairman *(2nd, 11/2028)	Charlie Meadows - Vice Chair * (2nd, 10/2028)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2028)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(2nd, 9/2028)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance: Jeff, Justin, John, Dorace, Ben, Charlie, Darelyn, Lou
- b. Call Meeting to Order
- c. Devotional - Lou - Hebrews 12:2
- d. Open Forum - No one present

2. Old Business

- a. Approve Meeting Minutes from February 17, 2026 meeting (attachment)
 - i. **Charlie motioned to approve February 17, 2026 minutes; Jeff 2nd MSC U**

3. New Business

- a. Board Development
 - i. Podcast Series - Training #3 - Navigating the Intersection of Governance and Management - Duty of loyalty; duty of oversight; duty of obedience
 - ii. Board Officer Nominations- The following nominations were presented:
 1. Jeff for Chair
 2. Charlie for Vice Chair
 3. Justin for Treasurer
 4. Darelyn for Secretary
 5. A formal vote will take place during the April board meeting.
- b. Head of School Report -
 - i. 50th Gala Update (Debbie) - going to sell 300 seats. Debbie reviewed the sponsorships and asked the board to participate in a ground breaking event/video to be able to share during the gala.
 - ii. School board retreat (proposed plans in June)
 1. June 5&6 local event with dinner on Saturday. Agenda and details to follow.
 - iii. Operations Report
 1. Miscellaneous update on facility improvements
 - a. Opened a position and searched for Rob's position (Facilities Manager.)
 - b. Roof project will begin in June
 2. Tech update

- a. Switzer team is doing a great job. They are working through the scripts etc. Waiting on parts for the server replacement.
 - 3. Falcon Field project update
 - a. Plans are being reviewed by the city of Vacaville; may have everything together in April. The soil report is complete. Now we are working on full design plans.
 - c. Additional Board Committee Reports
 - i. Finance Committee Report*
 - 1. Proposal of 2025-2026 school year preliminary financial plan
 - 2. Charlie motioned to approve the preliminary financial plan for the 2026/2027 school year as presented. This has 3 possible enrollment numbers with 3 scenarios for expense reductions.. The message to be delivered to the staff will be crafted by Ben and sent to the board for review and approval. Dorace 2nd Discussion took place regarding the timing of the messaging to the staff and enrollment trends. Ben will share the document with the board by close of business March 25, 2026. The board agrees to review and comment by March 27, 2026. MSC U
 - ii. Executive Committee Report
 - iii. Capital Committee Report (see operations report)
4. **Board Executive Session (Board / Head of School Only)**
 - a. The board discussed 2026/2027 leadership and teacher commitments as well strategic objectives for the next school year.

***'Most Important Thing' Major Discussion Topic**

5. Upcoming Campus Events (Fall):

- a. Staff Appreciation Week (March 23-27th)
- b. Campus Closed - Easter Break (April 3rd - 10th)
- c. Alumni Led Chapel - (April 15th)
- d. Mornings with Mom - (April 21st)
- e. 50th Anniversary Gala (Bally Keal Estate) - (April 25th)
- f. Staff Quarterly Meeting - (May 13th)
- g. Seniors Honor Night - (May 18th)
- h. Senior Graduates Parade - (May 19th)
- i. KR Promotion - (May 19th)
- j. Senior Trip to Disneyland - (May 20th)
- k. Kindergarten Promotion - (May 21st)
- l. Campus Closed - Memorial Day - (May 25th)
- m. Middle School Promotion - (May 27th)
- n. High School Graduation - (May 28th)
- o. Campus Closed - (May 29th)
- p. Summer Camp Begins - (June 1st)
- q. End of the Year Staff Luncheon - (June 3rd)

6. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2026
- c. Head of school evaluation (February - June)
- d. Discussion / planning for board annual retreat in June (March / April)
- e. Board Officer Election (May)

7. Prayer and Adjourn Meeting

Next Meeting: April 21, 2026

April Devotion: Ben Davis