



BOARD OF DIRECTORS

Vacaville Christian Schools
January 20, 2026

MINUTES

Board of Directors:
of current term)

*(current term, end

Jeff Krulick - Chairman *(1st, 11/2028)	Charlie Meadows - Vice Chair * (1st, 10/2028)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2028)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(1st, 9/2028)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance - Jeff, Justin, John, Dorace, Darelyn, Lou, Jason, Ben, Chris, Debbie, Clinton.
- b. Call Meeting to Order - Jeff; 6:05 PM
- c. Devotional - Dorace Lynch - Prayer before Panic
- d. Open Forum - No one present for open forum.

2. Old Business

- a. Approve Meeting Minutes from November 18, 2025 meeting (attachment)
 - i. **Motion to approve November 18, 2025 Minutes, Dorace; 2nd Lou; MSC U**

3. New Business

- a. Board Development
 - i. Podcast Series - Training - Board Member acknowledgement and understanding of liability; audits; responsibility.
 1. Suggestion to review academic measurements; AP, standardize testing during a future board meeting.
 - i.
- b. Head of School Report -
 - i. Updates on 2025-2026 Head of School Strategic Priorities
 1. Spiritual Service Week (2/9-2/12) - reviewed the calendar of events
 - ii. Review and approve 26/27 school year master school calendar
 1. **Motion to approve the 26/27 Master School Calendar Jeff; 2nd Dorace MSC U**
 - iii. Donor development / fundraising "scoreboard" review
 1. Review Total Giving for 2025 (fall)
 2. Falcon Field Project Update - Discuss Next Steps
 - a. Reviewed plans for next steps to begin Falcon Field Project - **Motion to give Ben the authority to spend up**

to \$25,000.00 for the development of additional documentation and/or plans and permitting with the City of Vacaville Jason, 2nd Jeff MSC U

- b. Propose Capital Outlay Committee
 - i. Jeff proposed the restart of the Capital Outlay Committee; suggested, Lou, Charlie and Jason. Going forward this committee will be developed and report progress during future board meetings.
- iv. Operations Report
 - 1. Review building 1 roof proposal - Reviewed 3 bids during the meeting Above All Roofing; Citadel; RSI. Motion to authorize Ben to spend up to \$26,500.00 to replace the roof on building1 Jeff, discussion: will this be more than \$26,500 and should we authorize more? **Amended motion; to authorize Ben to spend up to \$35,000.00 to replace the roof on building 1 Jeff 2nd Darelyn MCS U**
 - 2. Review additional facility proposals
 - a. Driveway repair on Davis, collecting 3 bids and will send to the board a quick approval to perhaps complete the project over Spring break or at least at the beginning of the Summer. This project is being approached due to a City of Vacaville report.
 - b. The Janitor closet on the second floor had a leak; there was floor damage, Monte G is repairing the floor, about \$1K.
 - c. IT update; collecting bids from outside companies for assessments and support.
 - d. Update on payroll system PayCom, - in place and being learned.
- c. Additional Board Committee Reports
 - i. Finance Committee Report*
 - 1. Approval of 2024/2025 Financial Audit
 - 2. The finance committee has reviewed the audit and has made the recommendation to take it to the board for review and approval. **Motion to approve the 2024/2025 Financial Audit Justin 2nd Jason MSC U.**
 - ii. Executive Committee Report
 - iii. Athletics Committee Report

***'Most Important Thing' Major Discussion Topic**

4. Upcoming Campus Events (Fall):

- a. Spiritual Emphasis Week - (Feb. 9 - 12th)
- b. Campus Closed - Presidents Weekend (Feb. 13th & 16th)
- c. MS/HS Grandparents Day - (March 4th)
- d. Elementary Grandparents Day - (March 5th)
- e. Preschool Grandparents Day - (March 6th)
- f. Campus Closed - Professional Development Day (March 13th)
- g. Aladdin Jr. Musical (KROC Center - Suisun) - (March 13th & 14th)

- h. Staff Appreciation Week (March 23-27th)
- i. Campus Closed - Easter Break (April 3rd - 10th)
- j. Alumni Led Chapel - (April 15th)
- k. Mornings with Mom - (April 21st)
- l. 50th Anniversary Gala (Bally Keal Estate) - (April 25th)
- m. Staff Quarterly Meeting - (May 13th)
- n. Seniors Honor Night - (May 18th)
- o. Senior Graduates Parade - (May 19th)
- p. KR Promotion - (May 19th)
- q. Senior Trip to Disneyland - (May 20th)
- r. Kindergarten Promotion - (May 21st)
- s. Campus Closed - Memorial Day - (May 25th)
- t. Middle School Promotion - (May 27th)
- u. High School Graduation - (May 28th)
- v. Campus Closed - (May 29th)
- w. Summer Camp Begins - (June 1st)
- x. End of the Year Staff Luncheon - (June 3rd)

5. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2026
- c. Review and approve audit report (December Finance / January Full Board)
- d. Review 2025/2026 Employee Survey Results (February)
- e. Review and approve annual 990 (January / February)
- f. Head of school evaluation (February - June)
- g. Continuous enrollment deadline (March)
- h. Review and approve 2026-2027 school year preliminary financial plan (March)
- i. Discussion / planning for board annual retreat in June (March / April)
- j. Board Officer Election (May)

6. Prayer and Adjourn Meeting 9:17 PM

Next Meeting: February 17, 2026

February Devotion: Charlie Meadows