



# BOARD OF DIRECTORS

Vacaville Christian Schools  
February 17, 2026

MINUTES

Board of Directors:

\*(current term, end of current term)

Jeff Krulick - Chairman *(2nd, 11/2028)	Charlie Meadows - Vice Chair * (2nd, 10/2028)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2028)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(2nd, 9/2028)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

## 1. Opening Items

- a. Record Attendance - Ben, Jeff, Charlie, Chris, Dorace, Lou, Darelyn, Justin
- b. Call Meeting to Order @ 6:08 pm
- c. Devotional - Charlie Meadows - What we crave
- d. Open Forum - No one present

## 2. Old Business

- a. Approve Meeting Minutes from January 20, 2026 meeting (attachment)
  - i. **Charlie motion to approve January 2026 minutes, Chris 2nd; MSC U**

## 3. New Business

- a. Board Development
  - i. Podcast Series - Training #2; Navigating the Intersection of Governance and Management.
- b. Head of School Report -
  - i. Updates on 2025-2026 Head of School Strategic Priorities
  - ii. Donor development / fundraising "scoreboard" review
    1. Discuss Rick Newberry's Findings and Recommendations
      - a. HS Retention
      - b. Admissions and Marketing
    2. The board reviewed and discussed Rick Newberry's findings.
  - iii. Operations Report
    1. Reviewed 2 bids for concrete entry on Davis to bring it up to Vacaville City Code. It is the recommendation of operations that SAS be the approved vendor.
      - a. **Lou motioned to approve SAS as the vendor to make the necessary repairs, Charlie 2nd; MSC U**
    2. IT contractor update
      - a. Met with Switzer as a possible contractor. Review of immediate needs:
        - i. Review the the items that need attention:
          1. recommendation to replace the oldest server.

- 2. Second would be how we back up files.
    - 3. Security updates
  - b. The total cost for these 3 items is \$42,000.
  - c. Switzer offered full support for 6 months \$15,000 per month for 6 months.
  - d. Darelyn Motion to pay Switzer to update the oldest server; repair the back up files; and implement security updates for a total of up to \$45,000; Chris 2nd MSC U**
  - e. Jeff Motion to pay Switzer \$15,000 per month for 6 months to provide IT sup. port, 2nd Charlie MSC U**
- 3. Falcon Field project review
  - a. Current Update
  - b. FMV Proposal w/ Expected Donations / Trades
  - c. Lou Motion to enter into a contract with Molnar Construction to be the General Contractor for the Falcon Field Concession Stand Project for a total of \$65,000; 2nd Chris. Discussion regarding cash flow and timing of the project given the other necessary projects to keep the organization in compliance and up to date. MSC U**
  - d. Charlie Motion to approve a not to exceed \$800,000 for the total Falcon Field Concession Stand Project, 2nd Chris; MSC with 1 abstention (Justin)**
- 4. Miscellaneous update on facility improvements
- c. Additional Board Committee Reports
  - i. Finance Committee Report\*
    - 1. Approve Annual 990
      - a. Jeff Motion to approve the 990 Report as presented, 2nd Charlie; MSC U**
  - ii. Executive Committee report
  - iii. Athletics Committee Report
    - 1. Discuss future of VCJF program
      - a. Ben presented changing the dynamic of the Junior Falcons to have only the cheer program and dissolve the football program. VCS would then offer Middle School Flag Football.
      - b. Jeff motion to approve the discontinuation of the VCJF football program to transition into a Middle School Flag Football program but keeping the cheer program under VCJF; 2nd Charlis MSC U**

**\*'Most Important Thing' Major Discussion Topic**

**4. Upcoming Campus Events (Fall):**

- a. MS/HS Grandparents Day - (March 4th)
- b. Elementary Grandparents Day - (March 5th)
- c. Preschool Grandparents Day - (March 6th)
- d. Campus Closed - Professional Development Day (March 13th)
- e. Aladdin Jr. Musical (KROC Center - Suisun) - (March 13th & 14th)
- f. Staff Appreciation Week (March 23-27th)
- g. Campus Closed - Easter Break (April 3rd - 10th)

- h. Alumni Led Chapel - (April 15th)
- i. Mornings with Mom - (April 21st)
- j. 50th Anniversary Gala (Bally Keal Estate) - (April 25th)
- k. Staff Quarterly Meeting - (May 13th)
- l. Seniors Honor Night - (May 18th)
- m. Senior Graduates Parade - (May 19th)
- n. KR Promotion - (May 19th)
- o. Senior Trip to Disneyland - (May 20th)
- p. Kindergarten Promotion - (May 21st)
- q. Campus Closed - Memorial Day - (May 25th)
- r. Middle School Promotion - (May 27th)
- s. High School Graduation - (May 28th)
- t. Campus Closed - (May 29th)
- u. Summer Camp Begins - (June 1st)
- v. End of the Year Staff Luncheon - (June 3rd)

#### **5. Upcoming Board Meeting(s) - Key Discussion Items**

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2026
- c. Review 2025/2026 Employee Survey Results (February)
- d. Review and approve annual 990 (January / February)
- e. Head of school evaluation (February - June)
- f. Continuous enrollment deadline (March)
- g. Review and approve 2026-2027 school year preliminary financial plan (March)
- h. Discussion / planning for board annual retreat in June (March / April)
- i. Board Officer Election (May)

#### **6. Prayer and Adjourn Meeting**

**Next Meeting: March 17, 2026**

**March Devotion: Darelyn Pazdel**