



# BOARD OF DIRECTORS

Vacaville Christian Schools  
March 25, 2025

MINUTES (FINAL)

**Board of Directors:**

\*(current term, end of current term)

Jeff Krulick - Chairman *(1st, 11/2025)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2025)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(1st, 9/2025)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

**1. Opening Items**

- a. Record Attendance - Ben, John (virtual), Charlie, Jeff (virtual), Darelyn, Justin, Jason, Dorace, Lou
- b. Call Meeting to Order at 6:05 pm
- c. Devotional - Darelyn Pazdel "Our plans are not always God's plan", Proverbs 19:21.
- d. Open Forum - No one present

**2. Old Business**

- a. Approve Meeting Minutes from February 18, 2025 meeting (attachment)  
**Motion to Approve: Justin, 2nd: Dorace**

**3. New Business**

- a. Board Development
  - i. Podcast Series - Training - Navigating the Intersection of Governance and Management Series.
  - ii. March board policy review(s) - Policy 600.7 Spiritual Expectations of Students. This policy was updated to include teachers and minor changes to prayer and church attendance.
    - 1. Lou Motioned to accept Policy 600.7 with recommended changes., Dorace 2nd, MCSU**
- b. Head of School Report -
  - i. Review admissions "scoreboard" - admissions are up from the goal.
  - ii. Updates on 2024-25 Head of School Strategic Priorities
  - iii. 25/26 Marketing Plan Report (Board Member Request)
    - 1. Marketing (telling the story)/Enrollment (on site tours - 90% who tour become VCS families)
    - 2.
  - iv. Operations Report (Copier Proposal, Conex Box Removal & uHaul update)
    - 1. Donation of box truck to Capital Compassion, reviewed thank you video.

2. Cleared out conexas boxes and inserted donated boxes from Northbay Plumbing
3. Copier Proposal - found efficiencies with Inland Business Systems. Have 2 other bids to compare with Inland. Inland is the current vendor and worked with Debbie to offer a competitive bid of \$4,100 monthly secured for 5 years for a total of \$246,000.
  - a. **Darelyn Motioned to enter into a contract with Inland Business Systems for \$4,100 per month, total \$246,000 for 5 year contract life. Lou 2nd, MSCU**
- i. Golf Classic update
  1. 91 golfers; looking for 100 total golfers. Plans are going well, there will be lunch on the course and dinner following the tournament with silent and live raffle.
- c. Additional Board Committee Reports
  - i. Finance Committee Report\*
    1. Proposal of 2025-2026 school year preliminary financial plan.
      - a. The board discussed the 2025-2026 preliminary financial plan. There was in -depth discussion regarding annual salary increases. Due to the need for more information, the board agreed to postpone voting on the 2025-2026 preliminary financial plan. However, the board agreed to approve a 5% increase for K-12 Teachers.
        - i. **Lou motioned to approve the the 5% increase for K-12 Teachers, 2nd Jason, MSCU**

#### 4. Officer Nominations

- ii. Jeff nominated Charlie, Justin, and Darelyn for their current positions on the executive board - Charlie - Vice Chair; Justin- Treasurer; and Darelyn- Secretary. All accepted the nomination
- iii. Justin nominated Jeff for his current position as Board Chair- Jeff accepted the nomination
- iv. Jeff nominated John Baird to stay on the Executive Board as our legal consultant.
  1. **Jason Motioned to accept the above Executive Board as above Lou 2nd, MSC U**
- v. Executive Committee Report
  1. Legal updates
- vi. Athletics Committee Report
  1. ESPYs - returning to Harvest Church; upscale fancier dessert night. Speakers are being secured. Tickets go on sale April 1st. Date of event May 16th.
  2. Baseball/softball off to a challenging start
  3. Swim hosted their first meet.
  4. Boy's Volleyball - growing sport; VCS will be hosting the playoffs
  5. Middle school looking to add boy's volleyball program
  6. Boys and Girls soccer are now independent teams.

#### 4. Board Follow Up Items

- a. School board retreat (proposed plans in June)
  - i. June 6 & 7

#### 5. Upcoming Campus Events (Fall):

- a. Staff Appreciation Week (March 24-28th)
- b. VCS Golf Classic (Green Valley Country Club) - (April 7th)
- c. Campus Closed - Easter Break (April 14th - 21st)
- d. Mornings with Mom - (April 29th)
- e. Alumni Led Chapel - (April 30th)
- f. National Day of Prayer Breakfast - (May 1st)
- g. Staff Quarterly Meeting - (May 7th)
- h. ESPY Awards & Dessert (Harvest Church) - (May 16th)
- i. KR Promotion - (May 20th)
- j. Kindergarten Promotion - (May 22nd)
- k. Campus Closed - Memorial Day - (May 26th)
- l. Senior Trip - (May 27-28th)
- m. Middle School Promotion - (May 28th)
- n. High School Graduation - (May 29th)
- o. Campus Closed - (May 30th)
- p. Summer Camp Begins - (June 2nd)
- q. End of the Year Staff Luncheon - (June 4th)

#### 6. VCHS Sporting Events:

- a. Men's Volleyball v. Pioneer - Thurs., March 27th @ 5:00 pm (JV) / 6:00 pm
- b. Women's Softball v. Winters - Fri., March 28th @ 4:00 pm
- c. Men's Volleyball v. Golden Sierra - Wed., April 2nd @ 6:00 pm
- d. Men's Baseball v. San Juan - Thurs., April 3rd @ 4:00 pm
- e. Women's Softball v. San Juan - Thurs., April 3rd @ 4:00 pm
- f. Men's Baseball v. Rio Vista - Tues., April 8th @ 4:00 pm
- g. Women's Softball v. Rio Vista - Tues., April 8th @ 4:00 pm
- h. Golf v. Mesa Verde - Thurs., April 10th @ 3:00 pm
- i. Men's Volleyball v. Woodland Christian - Fri., April 11th @ 6:00 pm
- j. Men's Volleyball v. San Juan - Wed., April 23rd @ 6:00 pm
- k. Men's Baseball v. Highlands - Thurs., April 24th @ 4:00 pm
- l. Women's Softball v. Highlands - Thurs., April 24th @ 4:00 pm
- m. Men's Volleyball v. Davis High - Thurs., April 24th @ 5:00 (JV) / 6:00 pm (Senior Night)
- n. Golf v. Highlands - Thurs., April 24th @ 3:00 pm (Senior Night)
- o. Men's Baseball v. Colusa - Fri., April 25th @ 6:00 pm
- p. Men's Baseball v. Golden Sierra - Tues., April 29th @ 4:00 pm (Senior Night)
- q. Women's Softball v. Golden Sierra - Tues., April 29th @ 4:00 pm (Senior Night)
- r. Men's Baseball v. Vanden - Fri., May 2nd @ 6:30 pm
- s. Track @ Mesa Verde - Wed., May 7th @ 12:00 pm (Senior Night)

#### 7. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming projects for 2025
- c. Review and approve next school year master school calendar (January)
- d. Annual fundraising event (golf tournament, 2025) discussion (February)
- e. Complete school board self evaluation (February)
- f. Review and approve annual 990 (February)
- g. Review employee survey results
- h. Head of school evaluation (February - June)
- i. Continuous enrollment deadline (March 1st)
- j. Review and approve 2025-2026 school year preliminary financial plan (March)
- k. Discussion / planning for board annual retreat in June (March / April / May)
- l. Board Officer Election (May)

#### 8. Prayer and Adjourn Meeting 9:10 PM

Next Meeting: April 22, 2025

April Devotion: Ben Davis