



BOARD OF DIRECTORS

Vacaville Christian Schools
February 18, 2025

MINUTES

Board of Directors:

*(current term, end of current term)

Jeff Krulick - Chairman *(1st, 11/2025)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2025)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(1st, 9/2025)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance - Ben, John (virtual), Charlie, Jason (virtual), Darelyn, Justin (virtual)
- b. Call Meeting to Order at 6:10 pm

2.

- a. Devotional - Charlie Meadows - "Serving One Another" I Cor. 12:12-13
- b. Open Forum - No One Present

3. Old Business

- a. Approve Meeting Minutes from January 21, 2025 meeting (attachment)
Motion to Approve: Darelyn, 2nd: John

4. New Business

- a. Board Development
 - i. Podcast Series - Training - Navigating the Intersection of Governance and Management Series (Board should speak with one voice; When a board fails to clearly express its will, management will be unclear in executing it)
 - ii. February Board Policy Review - 500.7
 - 1. Investments - changes that add language that allows investments that can be approved by majority vote of the board of directors and adds that if not FDIC any preferred investments can be approved by majority vote of the board of directors.
a. Darelyn Motioned to adopt the above changes to policy 500.7; Jason 2nd; MSC U
 - iii. Reschedule March Board Meeting Date (3/18/25)
 - 1. Next Board meeting is scheduled for March 25, 2025
 - 2. Board meeting to discuss and review the annual forecast is scheduled for March 20, 2025 6:00 pm, CRC.
 - iv. Bank of America Credit Cards (Admin)
 - 1. Ben is proposing that the current Bank of America Credit Cards be closed and new ones with Bank of America Rewards Card be

opened in their place. The rewards earned would be used as gifts for the staff for incentives.

a. Darelyn motion to approve above, Jason 2nd, MSC U

b. Head of School Report -

- i. Updates on 24-25 Head of School Strategic Priorities and Vision for 2025
- ii. Update - Recruitment for Assistant HOS for Operations and Director of HR
- i. Review admissions goals scoreboard (2025 / 2026 admissions cycle)
- iii. Falcon Field project discussion - preview 3D renderings - will be reviewed next board meeting.
- iv. Student Mission Week - Ben summarized the week's events. There will be a feedback session inviting families to attend and scheduled to review the week and learn and grow from the activities; what worked well and what can be improved upon.

c. Additional Board Committee Reports

- i. Finance Committee Report
 1. The committee discussed an option to invest up to \$300K into a 6 to 9 month Certificate of Deposit. Ben will confirm the amount of FDIC or other insurance tools available from/with our banking institution. The summary; if an opportunity is made available, Ben will share with the board for approval per the changes to policy 500.7.
 2. Plan next finance committee meeting (evening meeting to review preliminary financial plan)
 3. Sustainable financial aid proposal - Ben explained the sustainable financial aid program.
 4. **Jason motioned to allow the Head of School the flexibility to apply the Sustainable financial aid program to a family based upon his assessment of need, outside of the current written policy. John 2nd, MSC U.**
- ii. Executive Committee Report

5. Board Follow Up Items

- a. N/A

***'Most Important Thing' Major Discussion Topic**

^Approval Required

6. Upcoming Campus Events :(Spring)

- a. MS/HS Grandparents Day - (March 5th)
- b. Elementary Grandparents Day - (March 6th)
- c. Grandparent Legacy Breakfast - (March 6th)
- d. Preschool Grandparents Day - (March 7th)
- e. Diversity Training - (March 12)
- f. Campus Closed - Professional Development Day (March 14th)
- g. Beauty & The Beast Musical (Harvest Church) - (March 21st & 22nd)
- h. Staff Appreciation Week (March 24-28th)
- i. VCS Golf Classic (Green Valley Country Club) - (April 7th)
- j. Campus Closed - Easter Break (April 14th - 21st)
- k. VolleyPuff Game - (April 24th)
- l. Mornings with Mom - (April 29th)
- m. Alumni Led Chapel - (April 30th)
- n. National Day of Prayer Breakfast - (May 1st)
- o. Staff Quarterly Meeting - (May 7th)
- p. KR Promotion - (May 20th)
- q. Kindergarten Promotion - (May 22nd)

- r. Campus Closed - Memorial Day - (May 26th)
- s. Middle School Promotion - (May 28th)
- t. High School Graduation - (May 29th)
- u. Campus Closed - (May 30th)
- v. Summer Camp Begins - (June 2nd)
- w. End of the Year Staff BBQ - (June 4th)

7. VCHS Sporting Events:

- a. Men's Volleyball v. Christian Brothers - Mon., Feb. 24th @ 5:00 pm (JV) /6:00 pm
- b. Women's Softball v. Buckingham - Tues., Feb. 25th @ 3:30 pm
- c. Women's Softball v. Bradshaw - Thurs., Feb. 27th @ 3:30 pm
- d. Men's Golf v. Lindhurst - Tues., March 4th @ 3:00 pm
- e. Men's Baseball v. Armijo - Thurs., March 6th @ 6:30 pm
- f. Men's Golf v. Esparto - Thurs., March 6th @ 4:00 pm
- g. Men's Baseball v. Fairfield - Fri., March 7th @ 6:00 pm
- h. Men's Volleyball v. River Valley - Fri., March 7th @ 5:00 (JV)/ 6:00 pm
- i. Men's Volleyball v. Ben Holt - Tues., March 11th @ 5:00 (JV)/ 6:00 pm
- j. Men's Golf v. Rio Vista - Tues., March 11th @ 4:00 pm
- k. Women's Softball v. Woodland Christian - Thurs., March 13th @ 4:00 pm
- l. Men's Baseball v. Woodland Christian - Thurs., March 13th @ 6:00 pm
- m. Men's Golf v. Woodland Christian - Thurs., March 13th @ 4:00 pm
- n. VCS Swim (1st meet) - Fri., March 14th @ 3:30 pm
- o. Men's Volleyball v. Lindhurst - Wed., March 19th @ 5:00 (JV)/ 6:00 pm
- p. Women's Softball v. Mesa Verde - Thurs., March 20th @ 4:00 pm
- q. Men's Baseball v. Mesa Verde - Thurs., March 20th @ 4:00 pm

8. Upcoming Board Meeting(s) - Key Discussion Items

- a. Review and approve annual 990 (March)
- b. Review employee survey results (March)
- c. Head of school evaluation (February - June)
- d. Continuous enrollment deadline (March 1st)
- e. Review and approve 2025-2026 school year preliminary financial plan (March)
- f. Discussion / planning for board annual retreat in June (March / April / May)
- g. Board Officer Election (April)
- h. Complete school board self evaluation (April / May)

9. Prayer and Adjourn Meeting 8:10 PM

Next Meeting: March 25, 2025

March Devotion: Darelyn Pazdel