



# BOARD OF DIRECTORS

Vacaville Christian Schools  
November 19th, 2024

## MINUTES

**Board of Directors:**

\*(current term, end of current term)

Jeff Krulick - Chairman *(1st, 11/2025)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	Darelyn Pazdel - Secretary *(2nd, 7/2027)
John Biard, Member at Large *(2nd, 6/2025)	Lou Cabral - Member at Large *(2nd, 12/2026)
Dorace Lynch - Member at Large *(1st, 9/2025)	Jason Lane - Member at Large *(1st, 9/2026)
Clinton Varty - Member at Large *(1st, 10/2026)	Chris Gray - Member at Large *(1st, 1/2027)
Ben Davis - Board Member Ex-Officio, Head of School	

### 1. Opening Items

- a. Record Attendance - Jeff, John (virtual), Dorace, Ben, Charlie, Lou, Jason, Clinton, Justin, Chris, Darelyn
- b. Call Meeting to Order at 6:03 p.m.
- c. Devotional - Jason Lane - Small things matter, staying focused on the small things. Small things today mean big victories tomorrow. Take time to step back and notice the small things.
- d. Open Forum - No one present

### 2. Old Business

- a. Approve Meeting Minutes from October 15th, 2024 meeting (attachment)  
**Motion to Approve: Charlie 2nd: Clinton**

### 3. New Business

- a. Board Development
  - i. Podcast Series - Training - Dirty Walls (Board Self-Appraisal)
  - ii. November by-laws review(s)  
Reviewed Bylaw Meetings 1.1 and Election of Board members VII.E.  
For the Annual meeting we will change the annual meeting date from March to April.  
**Motion to approve the proposed changes Clinton, Charlie 2nd. MSC U**  
The group will continue to review 2 policies per board meeting and some policies will be reviewed during committee meetings. Jason and Clinton will gather to review policies as well.
- b. Head of School Report -
  - i. Updates on 2024-2025 Head of School Strategic Priorities
    - 1. Reviewed AP Exam Score Report
    - 2. Fine Arts Theater Performance, 85 students registered to audition. Performance March 21st and 22nd.
    - 3. Recruited music Instrumental Teacher
    - 4. Debbie gave an update on Secret Pals Program
  - i. Donor development / fundraising "scoreboard" review

- ii. Review 2024 Fall Parent Survey Results
  - 1. Reviewed the Survey and discussed scores
- c. Additional Board Committee Reports
  - i. Finance Committee Report\*
    - 1. Board discussion - 2025-2026 tuition rates
      - a. It is the recommendation of the Finance Committee to move forward with the 2025-2026 Tuition Schedule
      - b. Charlie motioned to adopt the 2025-2026 Tuition Schedule as presented, Chris 2nd, MSC U (Lou was not present for the vote)
  - ii. Executive Committee Report
  - iii. Athletics Committee Report

#### 4. Board Follow Up Items

- a. N/A

#### 5. Upcoming Campus Events (Fall):

- a. Campus Closed - Thanksgiving (Nov. 27 -29th)
- b. EE/EL Toy Drive - (Dec. 2nd)
- c. Staff Quarterly Meeting (Dec. 11th)
- d. Campus Closed - Christmas (Dec. 24-26th)
- e. Campus Closed - New Year's (Dec. 31st & Jan. 1st)
- f. School Resumes (Jan. 7th)

#### 6. VCHS Sporting Events:

- a. Men's Basketball v. Woodland - Tues., Nov. 19th @ 7:30 pm (Foundation)
- b. Men's Basketball v. John Adams - Sat., Nov. 23rd @ 3:30 JV/5:00 pm
- c. Women's Soccer v. Esparto - Tues., Dec. 3rd @ 4:00 pm
- d. Men's Soccer v. Esparto - Tues., Dec. 3rd @ 6:00 pm
- e. Women's Basketball v. Maxwell - Tues., Dec. 3rd @ 6:00 pm
- f. Women's Soccer v. Highlands - Tues., Dec. 10th @ 4:00 pm
- g. Men's Soccer v. Highlands - Tues., Dec. 10th @ 6:00 pm
- h. Men's Basketball v. Armijo - Wed., Dec. 11th @ 4:30 JV/ 7:30 pm
- i. Women's Basketball v. Armijo - Wed., Dec. 11th @ 6:00 pm
- j. Women's Basketball v. Langston Hughes - Mon., Dec. 16th @ 6:00 pm
- k. Women's Soccer v. Mesa Verde - Tues., Dec. 17th @ 4:00 pm
- l. Men's Soccer v. Mesa Verde - Tues., Dec. 17th @ 6:00 pm

#### 7. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2024
- c. Review and approve audit report (December Finance / January Full Board)
- d. Review and approve next school year master school calendar (January)
- e. Annual fundraising event (golf tournament, 2024) review and discussion (January)
- f. Complete school board self evaluation (January / February)
- g. Review and approve annual 990 (January / February)
- h. Head of school evaluation (February - June)
- i. Continuous enrollment deadline (March)

- j. Review and approve 2025-2026 school year preliminary financial plan (March)
- k. Discussion / planning for board annual retreat in June (March / April)
- l. Board Officer Election (May)

**8. Prayer and Adjourn Meeting    Meeting adjourned 9:20**

**Next Meeting: (Board/Admin Christmas Party (Meadows' Home) - Dec. 7th)**

**January Devotion: Dorace Lynch**