



BOARD OF DIRECTORS

Vacaville Christian Schools
August 20th, 2024

MINUTES

Board of Directors:

*(current term, end of current term)

Jeff Krulick - Chairman *(1st, 11/2025)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	John Biard, Member at Large *(1st, 6/2025)
Lou Cabral - Member at Large *(2nd, 4/2027)	Darelyn Pazdel - Secretary *(1st, 7/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)	Clinton Varty - Member at Large *(1st, 10/2026)
Jason Lane - Member at Large *(1st, 9/2026)	Chris Gray - Member at Large *(1st, 1/2027)
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance: Chris, Clinton, Dorace, Ben, Charlie, John (virtual), Darelyn, Lou (7:15), Jason Lane (7:50) Debbie, Lynda
- b. Call Meeting to Order 6:10 Charlie
- c. Devotional - Chris Gray - Ephesian Chapter 4
- d. Open Forum - TJ Presented Youth Heart Screening. Proposed VCS welcome a screening in Fall 2025 to screen students for heart issues. The total cost is \$4K for 150 students. The school would need to pay \$1K to reserve the spot for Fall 2025. UC Davis free testing October 6th.

2. Old Business

- a. Approve Meeting Minutes from June 8th, 2024 meeting (attachment)
 - i. **Motion to approve, Clinton, 2nd Chris MSCU** (Lou and Jason were not present to vote)

3. New Business

- a. Board Development
 - i. Podcast Series - Podcast regarding leaders; Protecting Your School from Being Harmed by Nepotism
 - ii. August board policy review
 1. Nepotism Policy reviewed, Policy 400.5
 2. Parent Groups, Clubs, Activities 600.5; made minor changes to include Head of School or delegate remain with final approval or communication surrounding decisions.
 - a. **Motion to approve the minor changes Clinton, 2nd Dorace MSCU** (Lou and Jason were not present to vote)
 - iii. Vote - Renewal of Board Term (Darelyn Pazdel)
 1. Hand written vote was tallied; 5 votes, all yes. (Lou was not present to vote)
- b. Head of School Report -
 - i. Beginning of year all school report*
 1. New faculty: Reviewed new Teachers joining the VCS family

2. Professional development; mentor program. Developing a development plan.
3. Curriculum; minor changes with writing curriculum. Trades for zero period, woodshop an elective (fine art for UCs). Associated Student Body is a course and research joining the larger organization.
4. Contract has been signed with First Baptist Church to utilize the facilities for this school year.
5. Head of School Report 2023-2024 handed out to review
6. New 2024-2025 Strategic Priorities
- ii. Summer Facilities / Capital Improvement Updates (Debbie Huntley)
 1. Debbie showed the board the new improvements
 2. Debbie reviewed the ADA Assessment
- iii. Revisit 2024-2025 Board / Head of School Strategic Priorities
- iv. Donor development / fundraising "scoreboard" review
 1. Ben will propose donor development plan in September/October
 - a. Contact with potential donors
 - b. Written vision and need
 - c. Part of the development plan will include specific goals and messaging around Falcon Field.
- c. Additional Board Committee Reports
 - i. Finance Committee Report*
 1. Need to schedule committee meeting in evening (for September, with proposed \ budget as primary discussion / focus
 2. Enrollment report / update
 - a. Opened new school with 984 students.
 - b. Retention rate is up, 85.6%
 3. See Finance Committee report, reviewed annual summary.
 - a. The Board reviewed a proposal to extend a balance due from 2023-2024 to 2024-2025.
 - i. Motion that we extend payment for the extended debt through December 31, 2024 with the understanding that the proposed payment plan and with no discretionary spending and the board will review at that time. Discussion: reviewed the policy for debt collection; asked if this is a good faith to let her 2nd John MSC U
 - ii. Executive Committee Report
 1. See Committee report
 - iii. Athletics Committee Report
 1. See Committee report

4. Board Follow Up Items

- a. N/A

1. Upcoming Campus Events (Fall):

- a. Football - Salute to Service Night (Sept. 20th)
- b. Middle School Retreat (Sept.9th - Sept. 12th)
- c. High School Retreat (Sept. 16th - Sept. 19th)
- d. Fall State of the School (Sept. 26th)
- e. Pastor Appreciation (Oct. 9th)
- f. K-12 Fun Run (Oct. 3rd)

- g. Football - Cancer Awareness Night (Oct. 4th)
- h. Homecoming and Football Senior Night (Oct. 18th)
- i. Country Fair (Oct. 24th)
- j. Professional Development Day / All Staff Meeting (Nov. 8th)

2. VCHS Sporting Events:

- a. Football v. Maxwell - Fri., Aug. 30th @ 7pm (Salute to Service)
- b. Cross-Country - Aug. 31st @ Lagoon valley
- c. Women's Volleyball v. Westlake - Sept. 6th @ 5 pm (JV)/6:00 pm (Varsity)
- d. Women's Volleyball v. Woodland- Sept. 9th @ 5 pm (JV)/6:00 pm (Varsity)
- e. Football v. Woodland Christian - Sept. 20th @ 7pm
- f. Women's Volleyball v. Highlands - Sept. 23rd @ 5pm (JV)/6:00 pm (Varsity)
- g. Cross-Country - Sept. 25th @ 3:45 - Jepson
- h. Women's Volleyball v. Pioneer - Sept. 26th @ 5 pm (JV)/6:00 pm (Varsity)
- i. Women's Volleyball v. Lindhurst - Sept. 27th @ 5 pm (JV)/6:00 pm (Varsity)

3. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2024
- a. Strategic planning revisit / update (August / September)
- b. Fall all school community event - "Firm Foundations - Strong Future" (previously called, "Building for the Future") (September)
- c. Board of Directors welcome to new VCS staff (September)
- d. Annual budget final (September)
 - i. Schedule finance committee to evening meeting, with proposed budget as primary discussion / focus
 - ii. "Light" discussion of annual budget in traditional BOD meeting, since bulk of discussion / planning would have been done during finance committee meeting
- e. Report from HS student council (October)
- f. Tuition prices / evaluation for the following school year (November)
- g. Fundraising updates (Boosterthon) (November)

4. Prayer and Adjourn Meeting 9:35

Next Meeting: September 17th, 2024

Devotion: Dorace Lynch