



BOARD OF DIRECTORS

Vacaville Christian Schools
May 14th, 2024

MINUTES (DRAFT)

Board of Directors:

*(current term, end of current term)

Jeff Krulick - Chairman *(1st, 11/2025)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	John Biard, Member at Large *(1st, 6/2025)
Lou Cabral - Member at Large *(2nd, 4/2027)	Darelyn Pazdel - Secretary *(1st, 7/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)	Clinton Varty - Member at Large *(1st, 10/2026)
Jason Lane - Member at Large *(1st, 9/2026)	Chris Gray - Member at Large *(1st, 1/2027)
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance: Charlie, Dorace, Justin, Lou, Jason, Lunda, Chris, Darelyn, Jeff, Ben, John virtually; Jeff joined as May board policy discussion began.
- b. Call Meeting to Order 6:00 PM
- c. Devotional - John Biard
- d. Open Forum - No one present

2. Old Business

- a. Approve Meeting Minutes from April 23, 2024 meeting (attachment)
 - i. Lou motioned to approve Minutes from April 23, 2024; Charlie second; MSC U.

3. New Business

- a. Board Development The Limits of Individual Board Member Authority
Discussion regarding referring to ourselves as one unit not individuals.
 - i. May board policy review(s)
 1. Policy 500.7 - Financial aid has not been available for Preschool families. It is considered for staff members on an individual basis for "older" preschool.
 2. Jason Motioned to approve to discontinue financial aid for the "older" preschool class; Justin second; MSC U
 - ii. Board members sign conflict of interest & Statement of Faith
 1. All members signed the conflict of interest and statement of faith
 - iii. Final discussion of, and preparation for, annual board retreat*
 1. 6/7 - VCS 12:00 - 5:00
 2. 6/8 - VCS 8:00 - 12:00
 - a. Reviewed agenda
- b. Head of School Report -
 - i. Strategic Dashboard Review (including new admissions "scoreboard")
 1. Retention has been consistently improving, as of this meeting retention is 94.1% less relocation. Applications are on track to goal.
 - ii. Updates on 2023-2024 Head of School Strategic Priorities

1. Updated day and bell schedule
- i. Graduation Update (Lynda)
 1. 8th grade promotion 5/29 - Crossroads, arrive 12:40. Seats will be reserved.
 2. High School Graduation 5/30 - arrive 5:45
- c. Additional Board Committee Reports
 - i. Finance Committee Report*
 1. No new updates, see committee report from meeting May 10, 2024
 - ii. Executive Committee Report
 1. Finals site admissions software update
 - a. Review of School Admin / Final Site admissions software contract
 - iii. Capital Committee Report
 1. Review and finalize summer tier 1 capital projects
 - a. Jason motioned to approve a not to exceed \$27,500 for asphalt repairs and concrete repairs to be complete Summer 2024. Charlie second. Discussion, how long is the quote valid? It will be honored at \$27,500. MSC U
 - iv. Athletics Committee Report
 1. ESPYs - financials; breakeven.

4. Board Follow Up Items

- a. N/A

5. Upcoming Campus Events (Fall):

- a. ESPY Awards Dinner (May 17th)
- b. KR Promotion (May 21st)
- c. Kindergarten Promotion (May 23rd)
- d. Campus Closed (May 27th)
- e. 8th Grade Promotion (May 29th)
- f. HS Graduation (May 30th)
- g. Campus Closed (May 31st)
- h. Facility Lunch (June 5)
- i. Board Retreat (June 7-8th)
- j. Alumni Reunion (June 8th)

6. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2024
- c. Board retreat (June - date TBD)
- d. No board meeting in July (August meeting date - TBD)
- e. Beginning of year all school report (August)
 - a. Follow Up on Key Board Retreat Items (August)
 - b. Fall all school community event (previously called, "Firm Foundations - Strong Future") (August / September)
 - c. Strategic Planning Update (August / September)

7. Prayer and Adjourn Meeting 8:56 PM Adjourn Charlie closed us in prayer

Next Meeting: June 7th / 8th, 2024

Devotion: Chris Gray