



BOARD OF DIRECTORS

Vacaville Christian Schools
February 20th, 2024

MINUTES (FINAL)

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman *(3rd, 4/2024)	Charlie Meadows - Vice Chair * (1st, 10/2025)
Justin Kagin - Treasurer *(2nd, 5/2026)	John Biard, Member at Large *(1st, 6/2025)
Lou Cabral - Member at Large *(1st, 1/2024)	Darelyn Pazdel - Secretary *(1st, 7/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)	Jeff Krulick - Member at Large *(1st, 11/2025)
Clinton Varty - Member at Large *(1st, 10/2026)	Jason Lane - Member at Large *(1st, 9/2026)
Chris Gray - Member at Large *(1st, 1/2027)	
Ben Davis - Board Member Ex-Officio, Head of School	

1. Opening Items

- a. Record Attendance: Lou, Joe, Charlie, Darelyn, Jason, Chris, Ben, Clinton, Jeff, John, Lynda, Dorace, Justin, Debbie
- b. Call Meeting to Order- Joe called to order 6:10 PM
- c. Devotional - Ben Davis (shared about his trip to England)
- d. Open Forum
 - i. No one present for open forum

2. Old Business

- a. Approve Meeting Minutes from January 16, 2024 meeting (attachment)
 - i. **Jeff motion to approve January 16, 2024 minutes, Charlie 2nd, MSC U.**

3. New Business

- a. Board Development
 - i. Podcast Series - Training on internal controls; Joe shared that the Board meets these requirements with our monthly committee meetings and internal dashboard;
 - ii. Discuss and review board committees
 1. The board reviewed the 4 committees and who was currently serving on them. Executive, Athletics, Finance, & Capital Outlay. Add Board Development/Spiritual Committee?
 - iii. February board policy review (athletics committee)
 1. Wednesday/Sunday Homework and Events policy from 2022/2023 - Discussion regarding allowing the Athletic Director and Coaches the flexibility for scheduling on Wednesdays.
 - iv. Review employee survey results
 1. Tabled for March meeting
 - v. Plan Dates for 2023-2024 Board of Directors Retreat
 1. Debbie and Ben will research venue possibilities for early June.
- b. Head of School Report -
 - i. Updates on 2023-2024 School Strategic Priorities

1. Ben thanked board members who attended the FAN event.
2. Shared Academic Reports from the google drive. Math update, Pacing has improved 22/23 to 23/24. AP courses, reviewed enrollment.
3. Cameras are currently being installed.
4. Crab Feed Update - Online silent auction. Sold out event at 500 tickets sold.
 - i. Strategic Dashboard Review (including new admissions "scoreboard")
 - ii. Vacaville Christian Preschool Strategic Plan
 1. Firm Foundations / Strong Future - reviewed the presentation that summarizes Early Education strategic plan.
- c. Additional Board Committee Reports
 - i. Finance Committee Report*
 1. Next finance committee meeting (evening meeting to review preliminary financial plan). In September and March, we plan an evening meeting and invite all board members for input. Meeting scheduled for March 14th at 5:30 PM.
 - ii. Executive Committee Report
 1. Report is included in Google drive for review
 2. Minimum wage increase and ballot initiative that will impact the school.
 - iii. Athletics Committee Report
 1. Booster Club Update

4. Upcoming Campus Events (Fall):

- a. VCS Crab Feed (Feb. 24th)
- b. EE Grandparent's Day (March 5th)
- c. MS/HS Grandparent's Day (March 6th)
- d. EL Grandparent's Day (March 7th)
- e. Dr. Aaron Howard Visit / Staff Quarterly Meeting (March 13th)
- f. Staff Appreciation Week (March 18-22nd)
- g. Good Friday / Campus Closed (March 29th)
- h. Easter Break (April 1 - 5th)
- i. MS Missions Trip (April 1 - 5th)
- j. EL Mornings with Mom (April 30th)
- k. National Day of Prayer Breakfast (May 2nd)
- l. Staff Quarterly Meeting (May 8th)
- m. KR Promotion (May 2st)
- n. 8th Grade Promotion (May 29th)
- o. HS Graduation (May 30th)
- p. Campus Closed (May 31st)

5. VCHS Sporting Events:

- a. Men's Volleyball v. Mesa Verde - Mon., March 4th @ 5pm JV/6:00 pm
- b. Women's Softball v. Elliott - Mon., March 4th @ 3:30 pm
- c. Golf v. Golden Sierra - Thurs., March 7th @ 3:00 pm
- d. Men's Volleyball v. Rio Linda - Mon., March 11th @ 5pm JV/6:00 pm
- e. Men's Volleyball v. Salesian - Tues., March 12th @ 6pm
- f. Men's Baseball v. Armijo - Wed., March 13th @ 6:30 pm
- g. Men's Baseball v. Colusa - Thurs., March 14th @ 6pm

- h. Men's Volleyball v. Dixon - Mon., March 18th @ 5 pm JV/6:00 pm
- i. Men's Volleyball v. Woodland - Wed., March 20th @ 6 pm
- j. Men's Baseball v. Golden Sierra - Thurs., March 21st @ 4pm
- k. Women's Softball v. Golden Sierra - Thurs., March 21st @ 4pm
- l. Golf v. Highlands - Thurs., March 21st @ 3pm
- m. Men's Baseball v. Dixon - Tues., March 26th @ 6:30pm
- n. Men's Baseball v. Berean - Wed., March 27th @ 6:30 pm

6. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2023
- c. Head of school evaluation (February - June)
- d. Continuous enrollment deadline (March)
- e. Review and approve 2024-2025 school year preliminary financial plan (March)
- f. Discussion / planning for board annual retreat in June (March / April)
- g. Board Officer Election (May)

7. Prayer and Adjourn Meeting

Next Meeting: March 19th, 2024

Devotion: Joe Dingman