



Booster Club Board Meeting Minutes
Sunday, January 7, 2024
1:00pm-5:00pm
Crossroads Church

In Attendance: Irene Stevens, Lauren Cracraft, Teresa Travis, Revy Libatique, Joy Powell

- I. Opening Prayer - Lauren Cracraft
- II. Budget Update
 - a. **Current Balance:** \$23,358.74
Pending Deposits: \$0.00
Pending Withdrawals: \$6,600.00 VB, BB
Net Balance: \$16,758.74
- III. Snack Shack
 - a. Gym Kitchen
 - i. FRIDGE
 1. Group agreed to uphold previous vote to purchase fridge
 2. *Action Item: Lauren will order fridge from WebstaurantStore for approx. \$2,300 and submit to Boosters for reimbursement*
 - b. Upcoming home games:
 - i. Basketball:
 1. 1/9 (all) - POC: Lauren (Tacos)
 2. 1/19 (all) - POC: Lauren (Ice cream sundaes)
 3. 1/25 (all) - POC: Teresa (Pizza)
 4. 1/30 (V Boys, Girls) - POC: Teresa (Loaded hot dogs)
 - a. *Action Item: Irene to reach out to Kami Doland for donation*
 5. 2/2 (V Boys, Girls) - POC: Revy (Loaded baked potatoes)
 - ii. Soccer:
 1. 1/10 - POC: Lauren
 2. 1/22 - POC: OPEN
 3. 1/29 - POC: Lauren
 4. 1/31 - POC: OPEN
 5. 2/7 - POC: Teresa
 - iii. Should have enough inventory to last the rest of Winter
 - c. POC's and Board Participation in Snack Shack - All hands on deck still needed.

- IV. Membership
 - a. GroupMe Removal
 - i. Action Item: Revy will send email to unpaid members to solicit payment before removing from GroupMe*
 - b. February Membership Meeting
 - i. Date: Thursday, February 15, 2024 (tentatively)
 - ii. Theme: Valentines Cookie Exchange
 - iii. Action Item: Lauren to create flyer for membership meeting*
 - iv. Action Item: Revy to secure MP*
- V. Upcoming Events
 - a. ESPY (May 2024)
 - i. Motion from Lauren Cracraft to approve Sunrise quote*
Vote: 4 in favor, 0 opposed, 0 abstained
Resolved: Motion carried
 - ii. Catering
 - 1. Dinner - Sunrise
 - 2. Dessert - Boosters
 - 3. Drinks - Boosters
 - iii. Event Materials
 - 1. Program Presentation - Lauren
 - 2. MC Script - Natalie Rios and Dana Martinez to review
 - 3. Itinerary & Program - Lauren
 - iv. Marketing/Advertising
 - 1. Banners - Ask Debbie location, hang up early March
 - 2. Promotional Flyers/videos - Lauren
 - v. Ticket Sales
 - 1. Pricing - \$50 adult, \$40 student
 - 2. Sponsorship package - group to review
 - 3. Ticket portal - Joy
 - vi. Coaches Meeting - Lauren will coordinate
 - vii. Theme - COMMITMENT
 - viii. Trophies - group to review
 - ix. Awards - group to review
 - x. NEXT ESPY MEETING - JANUARY 28 1PM-3PM
- VI. Fundraising
 - a. Crab Feed Raffle Basket (2/24)
 - i. Theme: Sporting tickets
 - ii. Action Item: Lauren will fill out application and submit to Debbie*
 - iii. Action Item: Group approved draft SignUpGenius - Lauren will distribute to booster members*

b. See's Candy

- i. Tentative dates: March 4 - March 15
- ii. Advertising schedule:
 1. Coming Soon announcement in Feb 23 in newsletters
 2. Send fundraising packets home on March 1
- iii. Sees now has virtual option
 1. *Action Item: Joy to confirm if school receives one link for purchasing or if each student sets up their own individual link to share with others*
 2. *Action Item: Joy to confirm drop dead order submission date to receive product by Easter*

VII. Booster Board Election in February

- a. All board seats open for replacement
- b. *Action Item: Group approved draft nomination form; Lauren to distribute to booster members*

VIII. Next Meeting - Week of 2/11 - WILL SEND POLL ON GROUPME