



# BOARD OF DIRECTORS

**Vacaville Christian Schools**  
**September 21, 2023**

## **MINUTES**

### **Board of Directors:**

\*(current term, end of current term)

Joe Dingman - Chairman \*(2nd, 8/2023)  
Justin Kagin - Treasurer \*(2nd, 5/2026)  
John Biard, Member at Large \*(1st, 6/2025)  
Dorace Lynch - Member at Large \*(1st, 9/2025)  
Jaon Lane - Member at Large \*(1st, 8/2026)  
School

Charlie Meadows - Vice Chair \* (1st, 10/2025)  
Darelyn Pazdel - Secretary \*(1st, 7/2024)  
Lou Cabral - Member at Large \*(1st, 1/2024)  
Jeff Krulick - Member at Large \*(1st, 11/2025)  
Ben Davis - Board Member Ex-Officio, Head of School

### **1. Opening Items**

- a. Record Attendance - Joe, Jeff, Dorace, Jason, Darelyn, Ben, Lynda and Debbie, virtually John and Lou.
- b. Call Meeting to Order 6:05 pm
- c. Devotional - Dorace Lynch - letting down the wings of our spirit and listening to the Lord; being still and quiet before the Lord; how much we miss and take for granted by not being still and listening
- d. Open Forum - no one in attendance for the open forum

### **2. Old Business**

- a. Approve Meeting Minutes from August 15th, 2023 meeting (attachment)
  - i. **Joe motion to approve, Jeff 2nd, MSC U**

### **3. New Business**

- a. Board Development
  - i. New board member interview - Chris Gray - tabled for another meeting.
  - ii. Podcast Series - Training - New Board member orientation and development. Discussion regarding policy updates, insurance, and audits.
- b. Head of School Report -
  - i. Updates on 2023-2024 Head of School Strategic Priorities
    - 1. Missions and service - Developing new opportunities, MASC team (Mission and Service Champions) Early education to 8th grade. Community service opportunities. MASC is an opportunity to grow missions next year.
    - 2. Academics, Dr. Tina Errthum - Observing instruction and leading training in math.
    - 3. Fine Arts, equipment being donated to VCS to upgrade the VCS Radio Station
    - 4. FAN Connection Family Ambassador Network
  - ii. Proposed agenda for "Firm Foundations - Strong Future" (Fall State of the School)

1. Where are, where are we going
2. Strategic Plan overview, Giving Driven Steps and Firm Foundation, Strong Future. Show the 3 year plan for what the giving will provide for VCS. Begin with the Mission, Vision, and view of a graduate from VCS.
3. Overview of finances
4. Q&A Session
- c. Additional Board Committee Reports
  - i. **Finance Committee Report\***
    1. FY 23/24 Budget was voted on and passed during September 19, 2023. See minutes
    2. 2023 Technology capital upgrade proposal
      - a. Presented 6 bids, 3 different organizations to purchase the equipment and our VCS in house IT will install.
      - b. Leasing was also presented, Leasing does not make financial sense.  
**Joe Motion to proceed with Connection's quote for purchasing Computers and equipment in the amount of \$45,184. Dorace 2nd MSC U**
  - ii. Executive Committee Report
    1. See minutes
  - iii. Athletics Committee Report
    1. See minutes

#### 4. Board Follow Up Items

- a. N/A

#### \*'Most Important Thing' Major Discussion Topic

#### 5. Upcoming Campus Events (Fall):

- a. Football - Military Appreciation Night (Sept. 8th)
- b. Middle and High School Retreat (Sept. 11th - Sept. 14th)
- c. "Firm Foundations - Strong Future" - Fall State of the School (Sept. 28th)
- d. Pastor Appreciation (Oct. 4th)
- e. K-12 Fun Run (Oct. 5th)
- f. Homecoming and Football Senior Night (Oct. 20th)
- g. Country Fair (Oct. 26th)
- h. Professional Development Day / All Staff Meeting (Nov. 9th)

#### 6. VCHS Sporting Events:

- a. TBD

#### 7. Upcoming Board Meeting(s) - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2023
- a. Fall all school community event, Firm Foundations - Strong Future (September 28th)
- b. Report from HS student council (October)
- c. Tuition prices / evaluation for the following school year (November)
- d. Fundraising updates (Boosterthon) (November)

**8. Prayer and Adjourn Meeting**

**Adjourned 8:20 PM**

**Next Meeting: **October 19th, 2023****

**Devotion: Charlie Meadows**