



BOARD OF DIRECTORS

Vacaville Christian Schools
July 18, 2023

MINUTES

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman *(1st, 4/2023)	Seth Jamel - Member at Large *(2nd, 9/2023)
Charlie Meadows - Vice Chair *(1st, 10/2025)	Justin Kagin - Treasurer *(1st, 5/2023)
John Biard, Member at Large *(1st, 6/2025)	Lou Cabral - Member at Large *(1st, 1/2024)
Darelyn Pazdel - Secretary *(1st, 7/2024)	Dorace Lynch - Member at Large *(1st, 9/2025)
Jeff Krulick - Member at Large *(1st, 11/2025)	Ben Davis - Board Member Ex-Officio, Head of School

1. Opening Items

- a. Record Attendance Joe, John, Darelyn, Jeff, Seth, Justin, Ben, Lou
- b. Call Meeting to Order: 6:08 AM
- c. Devotional - Seth Jamel
- d. Open Forum: No one present for open forum

2. Old Business

- a. Approve Meeting Minutes from June 9th, 2023 meeting (attachment)
 - i. Motion to approve the minutes; Joe, 2nd Seth, MSC U

3. New Business

- a. Board Development
 - i. Board Officer Election / succession planning updates
 1. Tabled for next meeting for details. In August, we will discuss this and request the board to vote for the next Executive Team.
 - ii. Farewell to outgoing board member, Seth Jamel
- b. Head of School Report -
 - i. Teacher recruitment report
 1. Openings: Highschool 1 Math Teacher and a PT Chapel Leadership; Middle School 1 Math Teacher; Elementary is fully staffed; EE 1 Teacher and 2 Support Staff.
 2. Retention: 1-Creating a program to welcome and support new staff and faculty and to create a good onboarding program.
 - 2- Support Debbie and Lynda as they are taking on extra responsibilities Communication and logistics that begins with new teach orientation. 3- Taking the necessary steps this Summer to help with successful role out of strategic.

Training and See shared document regarding strategic priorities

What major changes are we making with how we approach the beginning of the school year? No major changes, small logistic changes with orientation for example. Will repeat new family orientation.

- ii. 2022-2023 Head of School Report review
- c. Additional Board Committee Reports
 - i. Capital Outlay Committee
 1. See Board of Directors Report "Tier One Facility Report"
 2. If the grant does not fund, we will proceed with cameras and hold off on replacing doors.
 3. New Tier One Project added due to water damage and asbestos abatement and reconstruction.
 - a. Joe motioned to spend \$35,739 on the water damage and asbestos abatement and reconstruction of the Admissions and EL 9, 10, & 20. Justin, 2nd, MSC U
 4. With the update, all projects presented will come just below the proposed budget.
 5. Athletic Weight Room Remodeling under way
 - ii. Finance Committee Report
 1. Justin: We are on track for the current budget and for the 2023-2024 forecast.
 - iii. Executive Committee Report
 1. Joe: the group should schedule a discussion regarding the Falcon Foundation Board. Summary update, the foundation is waiting upon the registration with the 501(3C) and communication with the members regarding next steps.
 - iv. Board Development
 1. Joe - I have spoken to 2 individuals regarding applications. 1 person is not interested now. The 2nd person will submit an application.

4. Board Follow Up Items

- a. TBD

5. Upcoming Campus Events:

- a. New Faculty Training (Aug. 7-11th)
- b. Summer Camp Ends (Aug. 11th)
- c. All Faculty Return/Orientation (Aug. 14-18th) Board invited to attend on 8/14 7:45 AM to welcome faculty and support the team.
- d. First Day of School - 2023/24 School Year (Aug. 21st)
- e. Military appreciation night - Friday, September 8th.
- f. Middle and High School Retreat (Sept. 11th - Sept. 14th)
- g. Fall State of the School (Sept. 28th)
- h. Pastor Appreciation (Oct. 4th)
- i. K-12 Fun Run (Oct. 5th)
- j. Homecoming and Football Senior Night (Oct. 20th)

- k. Country Fair (Oct. 26th)
- l. Professional Development Day / All Staff Meeting (Nov. 9th)

6. VCHS Sporting Events:

- a. TBD

7. Next Board Meeting - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2023
- c. Beginning of year all school report (August)
- a. Follow Up on Key Board Retreat Items (August)
- b. Fall all school community event (previously called, "Building for the Future") (August)
- c. Strategic Planning Update (August / September)
- d. Board of Directors welcome to new VCS staff (September)
- e. Annual budget final (September)
 - i. Schedule finance committee to evening meeting, with proposed budget as primary discussion / focus
 - ii. "Light" discussion of annual budget in traditional BOD meeting, since bulk of discussion / planning would have been done during finance committee meeting
- f. Report from HS student council (October)
- g. Tuition prices / evaluation for the following school year (November)
- h. Fundraising updates (Boosterthon) (November)

8. Head of School Evaluation

- a. Information is being collected and summarized and will be complete by the next meeting for review.

9. Prayer and Adjourn Meeting Joe prayed, adjourned 8:40 PM

Next Meeting: August 15th, 2023

Devotion: Jeff Krulick