



Booster Club Board Meeting Minutes

Wednesday, March 22, 2023

6:00pm - Crossroads Church

Lauren Cracraft (Co-President), Irene Stevens (Co-President), Revy Libatique (Vice President), Joy Powell (Treasury), Gabriel Calderon (Secretary), Teresa Travis (Member at Large), Vishal Nare (Member at Large)

I. Opening Prayer - Irene Stevens

II. Budget Update

\$19,368 not including total from See's Fundraiser. Crab Feed Basket brought in \$416. Joy needs to delegate funds access to one additional board member. Darelyn will ensure Joy has the access she needs to historical balance sheets and is removed from "probation"

Crab Feed - Crab Feed Basket brought in \$416

Sadies Movie Night - Teresa motioned to donate items: soda, candy, chips, water and for profit to stay with Student Council minus the cost of the pizza (\$78 total donation). Darelyn seconded the motion. Gabriel voted yes and Vishal voted yes. (4) votes needed. Motion granted.

III. ESPY

The ESPY webpage is now up and running and is located on the VCS homepage towards the bottom: <https://www.go-vcs.com/espy-awards/> ESPY banner will go up this week. 11x17 posters to give to all EL - HS. Lauren will create Flyers for Espys per grade. Irene to fix QR Code for print, Irene to print Posters and Flyers for promo. Gabriel to contact (2) Video Companies for Estimate for delegating the pro presenter and working with the Audio team at harvest. All Sponsors welcomed for Event all Board members are encouraged to find Sponsors for ESPYS using sponsor letters. Items asking for Sponsorship Gift Cards \$100-\$150 for Speaker(s). Sponsorship needed for Tables, Trophies/Awards and for coffee. Joy and Gabriel to POC Trophies and Awards order.

Sees Candy Fundraiser - \$7,400 In estimate sales as of 3/22 Estimate profit \$2,000 as of 3/22. Barbera to place order, Teresa to create Sign-up Genius for Sorting. Order tentative date of 3/31. Teresa to create Sign-up Genius for Distributing Orders. Tentative date(s) of 4/4 or 4/5. Board to Create a POC for See's Candy Fundraiser for 2024.

Snack Shack - Gabriel to create a POC Sign-up for Home Games in Google Drive for all sports per season for Board Members.

Teresa to apply for Food Handlers card, It is encouraged all POC'S apply for a Food Handler Card. Any Board member is going to ask Ben Davis if we could use the kitchen's stove? Clean up of Inventory and remodel Kitchen for Booster Club best usage of kitchen tentative date **3/30 at 5 pm**. Darelyn confirmed and advised that Boosters is not responsible for staffing the gate for games. This is the responsibility of the AD. It will be communicated to Jerry that Boosters will only staff Snack Shack as first priority, happy to supply volunteers for the gate if there are extras.

Membership drive event in summer - Events in mind to host Booster Club Membership Drive(s): 1st Football Game, All orientations, Country Fair. Do Booster Club Members need a QR CODE? And or a QR CODE Update?

Bylaws/Member Responsibilities - Irene and Lauren will talk to Darelyn about bylaws. Board to go through Bylaws and discuss any updates and changes at the next meeting. Revi, Vishal and Lauren need to go pick up and sign for key and access code from Mr. Hill at the Facilities Office. Darelyn to update Owner and Admin for Booster Club and Booster Board GroupMe app. Darelyn confirmed that the board should use the by-laws and we can make any change requests through her.

Keys - Gabriel has Connex key and Kitchen key and access code. Teresa has an Outdoor Snack Shack key and Kitchen key and access code. Revi, Vishal and Lauren need to go pick up and sign for key and access code from Mr. Hill at the Facilities Office

Irene - Fundraising Opportunity - Irene presented a Chick-Fil-A fundraiser opportunity to supplement snack shack during high volume games. Board will conduct an analysis to determine profitability. Will make a decision at the next board meeting.

Motions -

On 1/30 Via Board GroupMe Lauren called a motion to vote for a Request from Jerry Miller to buy Sand Pit Cover and New Sand for Track n Field Long Jump Pit. Lauren voted yes, Joy seconded the motion voted yes, Gabriel voted yes and Teresa voted yes total of (4) votes needed (0) votes no. Motion is granted to buy Sand Pit Cover and New Sand for Track n Field Long Jump Pit \$2,000

On 2/8 Via Board GroupMe Vishal called a motion to vote for a Request from Jerry Miller to buy a Quad Bike and Cart for Sport Programs. Vishal voted yes, Teresa seconded the motion voted yes, Revy voted yes and Joy voted yes total of (4) votes needed (0) votes no. Motion is granted to buy a Quad Bike and Cart for Sport Programs \$2,000

On 3/5 Via Board GroupMe Teresa called a motion to vote for Purchase of (2) Cambro Jugs for Sports Events. Teresa voted yes, Gabriel seconded the motion voted yes, Revy voted yes and Joy voted yes total of (4) votes needed (0) votes no. Motion is granted to Purchase (2) Cambro Jugs for Sports Events \$300

IV. Next Meeting - Lauren to post Vote on Board GroupMe TBD