



# BOARD OF DIRECTORS

Vacaville Christian Schools  
February 21st, 2023

MINUTES (FINAL)

## Board of Directors:

\*(current term, end of current term)

Joe Dingman - Chairman *(1st, 4/2023)	Seth Jamel - Member at Large *(2nd, 9/2023)
John Biard - Vice Chair * (1st, 6/2025)	Justin Kagin - Treasurer *(1st, 5/2023)
Lou Cabral - Member at Large *(1st, 1/2024)	Darelyn Pazdel - Secretary *(1st, 7/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)	Charlie Meadows - Member at Large *(1st, 10/2025)
Jeff Krulick - Member at Large *(1st, 11/2025)	Ben Davis - Board Member Ex-Officio, Head of School

### 1. Opening Items

- a. Record Attendance Joe, John, Dorace, Jeff, Justin, Darelyn, Charlie, Ben, Lynda, Debbie, John V joined at 7:00 pm.
- b. Call Meeting to Order
- c. Devotional - Darelyn Pazdel Charlie Meadows Jeremiah
- d. Open Forum N/A

### 2. Old Business

- a. Approve Meeting Minutes from January 24th, 2022 meeting (attachment)  
**Motioned to approved as presented Charlie, Joe second, MSC U**

### 3. New Business

- a. Board Development
  - i. Podcast Series - Training 3 What It Means for a Board to Speak With One Voice & Why It Matters
  - ii. Discussion regarding feedback from Ben and Board members
  - iii. Board Committees and Member Assignments
    1. Committee / Roundtable Member Summary
      - a. Capital Outlay Committee
        - i. **Lou**, Charlie, John
      - b. Finance Committee - meets monthly
        - i. Charlie, Dorace, **Justin**, Joe, add Jeff as of 2/21/23. Next meeting is all about reviewing and passing a budget. Next meeting March 16 7:00 PM hybrid Zoom and in person.
      - c. Executive Committee (Includes Board Development)
        - i. **Joe**, John, Darelyn, Justin
      - d. Athletic Committee - meets monthly
        - i. **Darelyn**, Seth, Jeff

- e. Academics Roundtable
- f. Diversity Unity Belonging Roundtable
- g. Spiritual Development
- h. Athletics Roundtable
- b. Head of School Report -
  - i. Strategic Dashboard Review (including new admissions “scoreboard”)
    - 1. GOALS ARE 90% retention, at 97% and enrollment 230 by September and we should be at 33 at the end of March and we are at 40., 98%.
      - a. Question regarding teacher retention and the efforts to retain. Suggestion that we track teacher retention with metrics similar to students. Current goal is 90%
  - ii. Academics Dashboard - Ben
    - 1. Reviewed document “ Academic Dashboard.” Math scores have evened out, initiated Algebra 1 into 2 courses to offer for everyone.
  - iii. Spiritual development update (Lynda)
    - 1. Lynda, toured the campus to observe how spiritual life is taught. Elementary, feedback that they needed training for Teacher’s Assistants. Middle School, focus on apologetics and missions. High school, the theme is identity. Small groups monthly, next step will be missions. Overall, a good sense of connectedness.
- c. Additional Board Committee Reports
  - i. Capital Outlay Committee Report - John V
    - 1. No meeting this month, reviewed written report, attached to minutes.
  - ii. Finance Committee Report
    - 1. Finance meeting minutes attached
  - iii. Executive Committee Report
    - 1. Executive meeting minutes attached
      - a. Dr. Aaron Howard will be on campus March 15th to lead chapel and lead Diversity Round Table. All families will be invited to chapels.
      - b. Bauer Bus Update - We have been officially assigned an Arbiter. Current legal cost, to date is \$38,555, on top of the \$19,000 owed on the failed contract.
      - c. California preschool will be funded by the state and we have to look ahead as we will not fit the state requirements, ie Christian platform. Long Term development of VCS for paid preschool.
  - iv. Athletics Committee Report
    - a. Athletic meeting minutes attached
- d. Plan Dates for 2023-2024 Board of Directors Retreat
  - i. Dates = June 9, 10, 11.

#### **4. Board Follow Up Items**

- a. Communication around Crab Feed goals and financial needs
- b. Coffee with the Head of School
  - i. Successful event, looked at writing curriculum plan.
- c. Board Development - Seth will be completing his term in September 2023.
  - i. Joe's first term will conclude in April of 2023 and Justin's first term will conclude in May of 2023. We also still have an open pastoral seat.

**5. Upcoming Campus Events:**

- a. Crab Feed (February 25th)
- b. Continuous Enrollment Deadline (March 1st)
- c. Grandparent's Day (March 7-9th)
- d. All staff quarterly meeting (March 17th)
- e. Staff appreciation week (March 20-25th)
- f. Diversity chapel and roundtable (March 15th)

**6. VCHS Sporting Events:**

- a. See Attached list.

**7. Next Board Meeting - Key Discussion Items**

- a. Board development / governance podcast series (cont.)
- b. Key FYSA updates for board of directors on upcoming plans and projects for 2023
- c. Crab Feed update (results of fundraiser)
- d. Continuous enrollment deadline (March 1st) - updates and communication
- e. Classroom location and needs analysis (March)
- f. Review and approve 2023-2024 preliminary budget (March)
- g. April Board Meeting - 4/25 (HOS chairing accreditation visit to Berean Christian High School in April)
- h. Key academic updates (April)
  - i. 6th - 12th grade instructional schedule
  - ii. Curriculum review

**8. Head of School Evaluation**

- a. Joe, we need to begin the process and work on the logistics as a team. More information to be discussed during the Executive Committee.

**9. Prayer and Adjourn Meeting 9:05**

**Next Meeting: March 21st, 2023**

**Devotion: John Biard**