

**VACAVILLE CHRISTIAN
MIDDLE SCHOOL**



**ATHLETICS
HANDBOOK**

Welcome to VCS Falcons Athletics!

Dear Student-Athletes and families,

The Vacaville Christian School is very proud of its athletic program and the contributions of our dedicated coaches, student-athletes, and parent volunteers in building a strong sense of community at the school. At VCS, the athletics program provides our student-athletes with an opportunity to enhance their educational experience and spiritual growth. The lessons learned on the fields and courts of play can often be the lessons that hold the most weight with students as they grow and develop into adults. Lifelong relationships among teammates, coaches and opponents are all part of the overall athletic experience.

We, as a school community, are excited that you have chosen to participate in our athletics program. I look forward to working together toward creating positive experiences for all those involved in our program; including athletes, coaches, parents, and fans. Over the years, VCS has enjoyed many successful seasons with our athletics teams. Approximately 70% of our student body is involved in athletics over the three seasons of sports. We are extremely proud to support our student athletes and their personal pursuit for the highest level of competition available to them. Our alumnae Falcons have gone on to compete at the NCAA, NAIA, Junior College, and Military Academy programs across the country. Each year, over 95% of our student body is accepted into a four-year university.

We have worked hard to establish high standards, and we look forward to maintaining these high standards throughout the year. This can only be achieved when students, coaches, parents, and the entire school community support our mission. Any successful athletics program includes rules that govern the spirit of participation and competition for the school. These rules need a broad basis of community understanding which is achieved through communication to the coaches, faculty, officials, parents, and student-athletes. I hope to accomplish our objectives through this document, Vacaville Christian Schools Athletics Handbook. Please take the time to read through this document thoroughly, and do not hesitate to contact me directly should you have any questions or concerns.

Vacaville Christian Athletics is committed to the overall education of our young boys and girls by providing a comprehensive program for the school community in a Christ-centered caring, safe, and competitive environment.

Here's to another outstanding year of VCS Falcons Athletics.

Go Falcons!

Donna L. Hagan

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HELPFUL INFORMATION

Vacaville Christian Schools

Head of School Offices: 1117 Davis Street, Vacaville, CA 95687

Middle School Main Offices: 1117 Davis Street Phone # 707-446-1776 Ext. 3000

High School Main Offices: 821 Marshall Rd. Phone # 707-446-1776 Ext. 4000

Donna Hagans, Director of Athletics donna.hagans@go-vcs.com

High School Main Offices: 821 Marshall Rd.

Office: 707- 446-1776 Ext. 5550 / Direct Line: 707-724-6258

Cell: 925-357-0373

Vacaville Christian School Athletics Website: www.vcs-athletics.com

Vacaville Christian Schools Website: www.go-vcs.com

School Colors: Red, White, & Navy Blue

School Mascot: Falcons

Head of Schools: Ben Davis

Principal MS/HS: Joseph Rowland

Vice Principal MS/HS: Terra Golden

IMPORTANT NUMBERS

Emergency 911

VacaValley Hospital	Kaiser Permanente Hospital	UC Davis Medical Center
1000 Nut Tree Rd.	1 Quality Drive	2315 Stockton Blvd.
Vacaville, CA 95687	Vacaville, CA 95688	Sacramento, CA 95817
707-624-7000	707-624-4000	916-734-2011

Non-Emergency

Vacaville Police Department 707-449-5200
Vacaville Fire Department 707-449-5452
Poison Control 1-800-222-1222
Solano County Animal Control 707-784-4733

ATHLETIC PROGRAMS

HIGH SCHOOL

FALL Cheerleading

 Men's & Women's Cross Country

 Men's Football

 Women's Varsity & Junior Varsity Volleyball

WINTER Cheerleading

 Men's Varsity & Junior Varsity Basketball

 Men's Varsity Soccer

 Women's Varsity Basketball

 Women's Varsity Soccer

SPRING Cheerleading

 Men's & Women's Golf

 Men's Varsity Baseball

 Men's Varsity & JV Volleyball

 Women's Varsity Softball

 Men's & Women's Swimming

 Men's & Women's Track & Field

MIDDLE SCHOOL

FALL Boy's & Girl's Cross Country

 Girl's Volleyball

WINTER Boy's Basketball

 Girl's Basketball

SPRING Boy's Soccer

 Girl's Soccer

 Boy's & Girl's Track & Field

MISSION STATEMENT

The mission of Vacaville Christian Schools Athletics Department is to create a competitive interscholastic athletics program that will provide the opportunity for our young men and women to develop and grow as student-athletes and as followers of Christ; demonstrating integrity, honesty, loyalty, respectfulness, responsibility, humility, compassion, and fairness. We strive to provide all student-athletes with an avenue in which they can bring glory to God both on and off the playing field. We believe that competitiveness, individual records and championships are all achievable goals for our student-athletes, but all are secondary to our goal to provide a strong Christian learning environment.

CORE VALUES

GLORIFY GOD

Excel in life and in service to Jesus Christ

BE AUTHENTIC

Aim for success guided by the lessons of those who have come before

EXCEED EXPECTATIONS

Elevate the greatness within each other through dedication to hard work, resilience, and compassion

PLAY WITH TENACITY

Be a person with grit; empowered by passion and perseverance to go the distance

FOSTER GROWTH

Create a positive, nurturing environment to learn and develop as individuals and as a team

WE ARE ONE

Rise up together united in Christ

Falcons Code Of Sportsmanship

Athletes, coaches, parents, and spectators are expected to represent Vacaville Christian Schools in a manner that is consistent with good sportsmanship and strong character that represents Christian values. Vacaville Christian Schools will not tolerate any behavior by athletes, coaches, or spectators, either students or adults, whose behavior is disrespectful to players, officials, coaches, or other spectators or detracts from the proper conduct of the contest.

ATHLETIC RULES AND GUIDELINES

1. COMMITMENT

At the Middle School we offer student-athletes the chance to try the sport. We recognize that for some students, this is a new sport and that the student may be unsure if they will even enjoy it. During the designated *skills assessment period* for programs with two or more squads **or** the first 5-days of practice for teams with only one squad, we encourage students to try the sport out to see if they like it and want to continue to be a part of the team. If they choose NOT to participate on the team moving forward, they must communicate with the coach at the end of the last skills assessment practice or the end of day-5 of practice period that they have decided NOT to participate.

Once a student has decided to participate on the team, it is important that students and families understand the commitment and the time that is needed to participate. Therefore, it is understood that students who accept a spot on the team do so with the understanding that they will make every effort to attend ALL team activities (practices, games, meetings), and that they do not and will not have pre-existing commitments to other activities in the school or outside the school. The parent(s)/guardian(s) are also asked to commit to their athlete's sport commitment by volunteering to support the team in various ways: carpool driver for away games/events, team game day snacks, game management (scorebook/scoreboard/volleyball linesmen). Team Parent (coordinates all needed volunteers and team party).

2. SPORTSMANSHIP

Athletes, coaches, parents, and spectators are expected to abide by the Falcons Code of Sportsmanship (see pg. 5).

3. CITIZENSHIP

All student-athletes are expected to display exemplary citizenship and Christ-like behavior during their season of sport, on or off our campus. Every incident that involves poor citizenship will be treated as an individual case and judged on its own merit. The seriousness of the

offense, the conditions under which it occurred, and the student's past disciplinary record will be considered. Situations that involve administrative intervention in compliance with the VCMS Athletics Handbook may result in suspension from participation in athletic activities.

4. QUITTING OR DISMISSAL FROM A TEAM

The commitment asked of Falcon athletes is of major importance. Consequently, the policy with regard to a student-athlete who quits a VCMS athletic team before the end of its season is as follows:

- A. If a student-athlete is a member of a particular VCMS team and then quits that team after the designated trial period of 3-5 days, he/she may not try out for nor participate on any other school team until the completion of the season of the sport on the team which he/she has quit.
 - a. This ruling also applies to those individuals who are removed from a team because of academic or disciplinary reasons.
 - b. The exception to this policy - Students are allowed to try out for a team and participate on a team for a trial period of up to five practice days. During this period, they may leave the team and try out for another if they so desire. After the five-day period, the exception to the stated policy is no longer applicable.
- B. If a student-athlete is removed from a team because of academic or disciplinary reasons, he/she may not participate in the next season of sport prior to a meeting between the student-athlete, a parent or guardian, the Principal and/or Vice Principal and the Athletic Director. This meeting will be held to discuss the issues that prevented the student-athlete from participating. It will be the judgment of the administration to determine when the student-athlete may return to full participation.

5. MISSED CLASSES & ATHLETIC PARTICIPATION

1. In order to participate in athletics (game or practice) on any given day, a student must attend school, missing no more than two class periods due to an excused absence.
2. Excused absences include dental and medical appointments; written dental/medical notice are necessary when appointments are on a game or special activity day for the purpose of eligibility.
3. If the student misses more than two class periods - except for emergency situations the administration deems appropriate - the student will not be allowed to participate or dress out for the athletic event for that day.
4. Student-athletes are expected to notify all instructors of missed class due to an athletics contest in writing (e.g., email).
5. Student-athletes are expected to meet all deadline dates for class assignments and are required to make pre-arrangements with instructors when quizzes, tests or special assignments conflict with contest dates.
6. Student-athletes are expected to meet all participation requirements of their physical education class on a practice or game day or the student will not be allowed to participate or dress out for the athletic event for that day.

ACTIVITIES INCLUDED UNDER THE ABOVE POLICY

1. All Middle athletic teams
2. Cheerleaders

7. ACADEMIC ELIGIBILITY

1. A student-athlete must maintain a minimum grade point average of 2.0 and/or have no F's at the end of a grading period in order to be eligible for competition.
2. Grades and grade point averages will be calculated at the conclusion of every grading period (5-6 weeks). End of quarter/semester grade checks determine eligibility for the following quarter.
3. Any student-athlete whose grade point average falls below the 2.0 requirement, or with one or more F's, will be ineligible until the next grading period with no exceptions.
 - a. If it is determined that a student is in danger of academic ineligibility at the mid-quarter grade check, the student will be required to submit weekly grade reports to the Athletic Director to ensure that the student-athlete is improving their grade and will meet the required minimum grade point average/no F grade policy by the end of the quarter/semester.
4. A student-athlete who is academically ineligible is still required to attend practices and games. The exception to this policy is for tutoring sessions only.
5. The student-athlete may not participate in games or special team events.
 - a. The student-athlete may sit on the bench during home games, but they are not to dress in uniform. Ineligible student-athletes may not attend away games.

8. EARLY RELEASE EXPECTATIONS

All student-athletes must inform their teachers of any planned class absence due to athletics a minimum of one day in advance of the absence.

10. HAZING

Falcon student-athletes shall not participate in hazing rituals for teams. Activities that produce mental or physical discomfort, embarrassment, harassment, or ridicule have absolutely no place in the VCMS Athletics program. Any student who encounters hazing should inform either his/her parent, coach, teacher, advisor, dean, or the Athletic Director immediately.

11. ALCOHOL & DRUG POLICY

There is no place for substance use in athletics. All student-athletes at VCMS are expected to lead a drug and alcohol-free lifestyle at all times. Aside from the legal ramifications, alcohol and drugs prevent a student-athlete from performing to the best of their ability, and compromise the student-athlete's commitment to his/her team and teammates. Student-athletes are role models on our campus, and they need to conduct themselves as such, at all times. VCMS students are bound by the school's Policy on Smoking, Drugs, and Alcohol. Student-athletes found using, selling, distributing, or possessing illegal drugs, alcohol, steroids, performance enhancing drugs, or tobacco during their season of sport, will be subject to the following:

- A. The School administration (which may include Deans, Division Head, coaches, and the Athletic Director) will take disciplinary action.
 - a. This may include the following consequences:
 - i. school suspension
 - ii. suspension from competitions
 - iii. removal from the team

- iv. drug and alcohol assessment
- v. drug and alcohol counseling
- B. During the suspension from competition, the suspended athlete is required to participate in all practices and is expected to attend all games, however the student-athlete is not allowed to dress in the team uniform for the games.
- C. The student-athlete will be made ineligible for any individual awards given by the team (e.g. team MVP, most improved player, etc.). Post-season awards voted on by outside groups may still be awarded and received.
- D. Any student-athlete in a leadership position will lose their title and responsibilities.
- E. Students who are repeat offenders are subject to further disciplinary actions decided upon by the administration and in accordance with formal school policies, up to and including:
 - a. dismissal from the team
 - b. and/or expulsion from the school

12. MUSIC

- A. **ALL music played on the VCS campus during sports practices and games must be considered appropriate music; appropriate music includes Christian music or secular music that does not use profanity, vulgar sentiments, or ethnic slurs.** Before a playlist may be used during practice or before/after a contest the music playlist must receive approval from the Head Coach or the Athletic Director.
- B. If music is used at a practice or contest that is deemed not appropriate, the music will be shut-down immediately.
- C. How can you get a music playlist approved?
 - a. Share the playlist with the Head Coach and/or the Athletics Director. All secular music must be accompanied by lyrics.
 - b. The coach and/or Athletic Director must be given adequate time to approve the playlist. The recommended time frame is 72 hours before its desired use at a practice or contest.

13. SOCIAL MEDIA USE

- A. Social media can be a useful tool to communicate with teammates, fans, friends, coaches and more. Social media can also be dangerous if you are not careful. Every picture, link, quote, tweet, status, or post that you or your friends put online is forever part of your digital footprint. You never know when that will come back to hurt or help your reputation during the recruiting process, a new job, or other important areas of your life.
- B. Recommendations for social media use:
 - a. Take responsibility for your online profile, including my posts and any photos, videos or other recordings posted by others in which I appear.
 - b. Do not degrade opponents before, during, or after games.
 - c. Post only positive things about teammates, coaches, opponents and officials.
 - d. Social media should be used to purposefully promote abilities, team, community, and social values.
 - e. Consider “Is this the me I want everyone to see?” before posting anything online.

- f. While it may be difficult, refrain from responding to any negative comments about you through social media and do not retaliate.
- g. If you see that a teammate has posted something potentially negative online, speak with that teammate about removing the post. If you do not feel comfortable doing so, talk to the team captain, or a coach.
- h. You must be aware that you represent your sport(s), school, team, family and community at all times, and you should choose to do so in a positive manner.

14. APPEALS

Appeals of a suspension or expulsion from participation in athletic activities may be made through the Principal and/or Vice Principal. There are no appeals if you are discovered using, selling, distributing, or being in possession of illegal drugs, alcohol, tobacco products, and steroids while on or off campus or in a school or non-school activity.

ATHLETE PARTICIPATION EXPECTATIONS

GUIDELINES FOR COACHES

MIDDLE SCHOOL

6th, 7th, and 8th grade teams:

All student-athletes that meet the practice time commitment and have demonstrated appropriate behavior at all practices and contests are expected to receive playing time on game day. However, the amount of playing time is not guaranteed; playing time is dependent on development and ability to compete in the current competitive environment.

CHRISTIAN CONDUCT & CONFLICT RESOLUTION

MATTHEW 18 PRINCIPLE

The purpose of the Matthew 18 Principle is to help build and foster healthy relationships between students, families, coaches, administration, teachers, and everyone else involved. As with any organization or group of people, we will not always agree and sometimes there are conflicts that must be dealt with. Vacaville Christian Schools and the Board of Directors have implemented the policy of Matthew 18 for conflict resolution, which mandates that all concerns and challenges be funneled through the appropriate communication channels prior to involving the administrative team. We encourage communication between the parties using the following principles:

#1 CONFIDENTIALITY

Deal directly with the party with whom you have the issue. Since the Bible has so much to say about gossip, slander, and treating others in the same manner you would like to be treated, the Bible teaches that interpersonal relationship problems should be kept as confined and confidential as possible.

#2 HONESTY

Be open and honest. This can be difficult at times. In an effort to be more effective, try observing these four simple guidelines:

- First, identify the real obstacle.
- Second, arrange to meet the person face-to-face as soon as possible.
- Third, when you meet, affirm the relationship before you open the conversation intended to address the issue.
- Fourth, make observations rather than accusations. Use “I” statements, not “you” statements.

#3 TRUE FORGIVENESS

The ultimate goal is a complete resolution of the problem. Directness and honesty demonstrated in an atmosphere of prayer and humility should end support resolution. All humans make mistakes. As Christians, we seek to listen and accept our role in the issue, and as needed we must offer sincere forgiveness.

#4 PROPER APPEALS

Whenever both parties of a dispute or disagreement fail to resolve the matter satisfactorily, the problem should then be brought in confidence to the Athletic Director or if the disagreement involves the Athletic Director, the matter should be brought in confidence with both parties and the Head of School.

PRODUCTIVE PARENT/GUARDIAN - COACH COMMUNICATION

Productive communication can be made when parents/guardians make an appointment to speak with the coach at a time other than scheduled practice and/or contest time.

Parents/guardians are never to approach a coach during or just before/after a practice or contest to discuss an issue of concern. The parent/guardian and the coach should seek to resolve the conflict professionally and as soon as possible. Should the two parties not find resolution, the conflict should be brought by the coach and parent/guardian before the Athletic Director.

More specifically:

Parents/Guardians are encouraged to discuss with their child's coach:

1. The treatment of the student-athlete
2. Ways to help their child improve
3. Concerns over the student-athlete's behavior
4. The coach's philosophy
5. The coach's expectations of the student-athlete and the team
6. Team philosophy and rules
7. Team discipline
8. Scheduling
9. College participation

Parents/Guardians are NOT to discuss with the coach:

1. Placement on teams (varsity, junior varsity, frosh/soph, A or B)
2. Playing time
3. Strategies used by the coach during contests
4. Other student-athletes

ATHLETIC PURCHASING POLICY & ATHLETICS GIFTING

The Athletic Director is the ONLY school representative to make purchases on behalf of the Vacaville Christian Schools Athletic Department and/or involving the use of the school's name or logo. Gifts are welcomed and appreciated from parents and community members. A donor may give funds for the explicit purchasing of new equipment for the Athletic Department and/or for specific sports teams. All donors must submit the required Athletics Gift Form and associated funds to the Athletic Department; the Athletics Gift Form specifies how the funds are intended to be spent and for which facilities and/or team(s).

Upon the completion of the Athletics Gift Form and funding, the donor, the Head Coach (as appropriate), and the Athletic Director will schedule a meeting to discuss and approve all purchasing of gear, equipment, artwork, shirts, etc using the gifted funds.

ALL items to represent Vacaville Christian Schools must be approved by the Athletic Director.