



BOARD OF DIRECTORS

Vacaville Christian Schools
November 15th, 2022

MINUTES (FINAL)

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman *(1st, 4/2023)
Becky Craig - Vice Chair *(2nd, 12/2022)
Justin Kagin - Treasurer *(1st, 5/2023)
Darelyn Pazdel - Secretary *(1st, 7/2024)
Ben Davis - Head of School

Seth Jamel - Member at Large *(2nd, 9/2023)
John Biard - Member at Large *(1st, 6/2022)
Lou Cabral - Member at Large *(1st, 1/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)
Charlie Meadows - Member at Large *(1st, 10/2025)

1. Opening Items

- a. Board Members Attend PowderPuff Football Game
- b. Record Attendance: Joe, Darelyn (via Zoom), Ben, Seth, John (via Zoom), Lou, Dorace, & Charlie
- c. Call Meeting to Order - 6:40 pm
- d. Devotional - N/A
- e. Open Forum - N/A
- f. Prospective Board Member Interview - Interview conducted with Jeff Kurlick. **Joe motioned to invite Jeff Krulick to take a seat as a Board Member at large on the Vacaville Christian School Board of Directors, Seth 2nd; MSC U**

2. Old Business

- a. Approve Meeting Minutes from October 18th, 2022 meeting (attachment)
Seth motioned to approve minutes from October 18, 2022, Dorace 2nd; MSC U

3. New Business

- a. Board Development
 - i. Board Development Updates / Discussion
 1. Discussion took place regarding Becky Craig stepping down at the end of her term in December of 2022. Becky currently serves as the Board Vice Chair. **Joe motioned to appoint John Biard as the Board Vice Chair, Charlie 2nd; MSC U**
 - ii. Podcast Series - Training 1
 1. As suggested by ACSI, the board will engage in short training sessions. The Board agreed to dedicate a portion of each meeting to board development and training. During this meeting, the board participated in a training "Navigating the Intersection of Governance and Management"

Summarizing, asking the question of is this a *how will* or a *how well* issue?

- b. Head of School Report -
 - i. Strategic Dashboard Review
 - a. Follow Up on Key Board Retreat Items
 - i. Review of Dash board to include enrollment, personnel
 - ii. Academics Dashboard
 - 1. Teacher review process discussion
 - 2. Teacher cohort development
 - 3. Academic measurement of all 3 schools via testing and metric development
- c. Additional Board Committee Reports
 - i. Capital Outlay Committee Report
 - 1. Reviewed policy 500.3 regarding projects of \$10,000. There are details available in the Capital Outlay Plan and were reviewed regarding property improvements and necessary repairs. The formal message will be refined and reviewed with the board.
 - ii. Finance Committee Report
 - 1. Finance dashboard was reviewed with no questions
 - 2. Joe motioned to a one time forgiveness of previous year's tuition for a family whom Ben and the finance team have been working with for multiple years, Charlie 2nd; MSC U
 - iii. Executive Committee Report
 - 1. Diversity Strategic Plan (initial ideas / draft)
 - iv. Athletics Committee Report
 - 1. Football Coaches, Athletic Director, and Board members met as a meet and greet and to discuss sustainability of the program and offer support to the Football Coaches and staff. Conversation regarding previous hurdles and changes took place.
 - 2. No Booster update was given this month
 - v. Middle school expulsion announcement, no questions.
 - vi. Board Handbook & checklist - has been sent out to board members for review and comment. Following comments, this will be edited and published.
 - vii. Joe - December is a slow business month, however a month filled with reflection and celebrations. The Board decided to gather for a Christmas dinner with Administrators and held December 10th as a tentative date.

4. Board Follow Up Items

- a. Diversity Strategic Plan (initial ideas / draft) provided to Board
- b. Football Meeting Conducted on 10/25 - See above

5. Upcoming Campus Events:

- a. Nov. 14-18th - All School Canned Food Drive

- b. Nov. 21-25th - Thanksgiving Break
- c. Dec. 9th @ 8:00 am - Academics Roundtable (FBC)
- d. Dec. 14th @ 2:00 pm - Staff Quarterly Meeting/Christmas Celebration
- e. Dec. 19th-Jan. 2nd - Christmas Break
- f. January (final date TBD) - F.A.N. Program Launch Event

6. VCHS Sporting Events:

- a. Nov. 15th @ 6:00 pm - Powder Puff Football Game
- b. Nov. 16th @ 4:00 pm - College Athletic Signing Event (Student Lounge)
- c. Dec. 2nd @ 6:00 pm - Men's Basketball v. Dixon
- d. Dec. 7th @ 4:00/6:00 pm - Women's/Men's Soccer v. Encina
- e. Dec. 12th @ 6:00 pm - Women's Basketball v. Sac County Day
- f. Dec. 14th @ 4:00/6:00 pm - Women's/Men's Soccer v. Rio Vista
- g. Dec. 15th @ 6:00/7:30 - Women's/Men's Basketball v. Langston
- h. Dec. 16th @ 5:00 pm - Women's Basketball v. Winters
- i. Dec. 16th @ 6:30 pm - Men's Basketball v. Leroy Green

7. Next Board Meeting - Key Discussion Items

- a. Board development / governance podcast series (cont.)
- b. Review ACSI Flourishing Schools Survey Results
- c. Finalize Board Year / Board Event Calendar for January, 2023 through July, 2023
- d. (January) Mid-Year State of the School Event (to include rollout of new tuition rates) - Proposed in Electronic / Podcast Format

8. Prayer and Adjourn Meeting 9:56 pm

Next Meeting: TBD (Christmas Event)

Devotion: Charlie Meadows