



BOARD OF DIRECTORS

Vacaville Christian Schools
October 18th, 2022

MINUTES (FINAL)

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman *(1st, 4/2023)
Becky Craig - Vice Chair *(2nd, 12/2022)
Justin Kagin - Treasurer *(1st, 5/2023)
Darelyn Pazdel - Secretary *(1st, 7/2024)
Ben Davis - Head of School

Seth Jamel - Member at Large *(2nd, 9/2023)
John Biard - Member at Large *(2nd, 6/2022)
Lou Cabral - Member at Large *(1st, 1/2024)
Dorace Lynch - Member at Large *(1st, 9/2025)

1. Opening Items

- a. Report from High School Student Council
 - i. Garret & Katrina (See Student Council at the Board Meeting 1/17/22)
- b. Record Attendance Ben, Debbie, Justin, Dorace, Lou, Seth, Becky, Darelyn, Joe (8:15)
- c. Call Meeting to Order - Becky 6:10 pm
- d. Presentation, Student Council; Garret & Katrina
- e. Devotional - Darelyn Pazdel - Feedback, Lynn Swaner
- f. Open Forum
- g. Prospective Board Member Interview(s) (Charlie Meadows) **Darelyn motion to seat Charlie Meadows on the board, 2nd Lou, MSC U (Joe not present)**

2. Old Business

- a. Approve Meeting Minutes from September 27th, 2022 meeting (attachment) Questions, comments, corrections: **Lou motion to approve the September minutes, 2nd Justin, MSC U (Joe not present)**

3. New Business

- a. Head of School Report -
 - i. Strategic Dashboard Review
 - a. Follow Up on Key Board Retreat Items
 - ii. General Updates - Meeting goals on Board Development - Reviewed application for another applicant. We have an additional application, not yet reviewed. We have 9 members now, do we want to add 2 more? Discussions to take place.

Onboarding and governance program development. There is a podcast series available in the 222 Board Meetings 10/18/22.

4 Highlights:

Fun Run / Color Run raised \$60,455, See Flier in the Board Meetings 10/18/22 folder. Great parent participation, looking for improvement and analyzing the participation of MS, HS. AAR is scheduled for 10/19/22. Feedback from board members as parents, great event.

Pastor Appreciation - great connection with local pastors. Ben received invitations to speak at a few local churches. Events by Jen, caterer provided by Thrivent Financial.

New Family Barbecue - Over 200 people present

State of the School - Went well.

iii. Diversity Initiative

Haven't focused on this initiative at this point.

Question was asked regarding when the board can expect the proposed initiative plan. Asked Bent to update us during the next Executive Committee Meeting.

b. Additional Board Committee Reports

i. Capital Outlay Committee Report

Full report was reviewed by the team. Discussion regarding what the targeted options may be. Reviewed Good, Better, Best options. Suggestions, present plan for most urgent needs in the first tier. Ben and John will present a plan during the November Board meeting.

1. *Director of Operations Update - John - Safety and Security Grant*

- a. *Sound system will be complete on 10/21/22.*
- b. *Vandalism - Room M9 - occurred at midnight on Saturday PM. Vacaville Police Officers responded.*
- c. *Writing a California Non-Profit (Governor's Office of Emergency Services) Safety and Security Grant, top awards can be \$200K for each school, net \$400 with 2 schools (elementary & middle) Our estimate is \$70K just for the gates and fences. Security Cameras can be included. Grant is due 10/28/22 and the decisions are made First week of December.*

2. *Board discussion - Facility Condition Assessment*

ii. Finance Committee Report

1. *Board discussion - 2023-2024 tuition rates*

Reviewed Finance Committee notes. Discussion regarding the 2023-2024 tuition rates. Update from Justin - Reviewed dashboard. Current enrollment: 943 with 25 in young preschool. Budget was approved with 960.

Bekcy motioned to adopt the tuition rates as presented, 2nd Lou MSC U

iii. Executive Committee Report

VCS Endowment Board has met twice and they are waiting on the filing of the paperwork to be approved.

Personnel updates

iv. Athletics Committee Report

Rescheduled for Thursday morning, October 20 at 7:00 am
Discussed student athlete conduct

c. Head of School Performance Evaluation

4. Closed Items

- a. Board of Directors onboarding checklist
Staff development and performance
No update for Middle School opening tonight
High School vacancy for new math teacher

5. Upcoming Campus Events:

- a. Oct. 20th - Country Fair @ 5:00 pm (EL Playground)
- b. Oct. 28th - Homecoming
- c. Nov. 10th @ 12:00 pm - Buckhorn Food Truck (Professional Devel. Day)
- d. Nov. 14-18th - All School Canned Food Drive
- e. Nov. 21-25th - Thanksgiving Break

6. VCHS Sporting Events:

- a. Oct. 18th @ 5:00 (JV)/6:00 pm - Volleyball v. Highlands (Gym) (Senior Night)
- b. Oct. 25th @ TBD - Volleyball Division Playoffs (Location TBD)
- c. Oct. 26th @ 3:30 - Cross Country Championships (Pena Adobe)
- d. Oct. 27th @ TBD - Volleyball Division Playoffs (Location TBD)
- e. Oct. 28th @ 7:00 pm - VCS Football v. Highlands (Senior Night)
- f. Oct. 31st - Basketball Practices Begin
- g. Nov. 1st @ TBD - Volleyball Division Playoffs (Location TBD)
- h. Nov. 3rd @ TBD - Volleyball Division Semi Final (Location TBD)
- i. Nov. 4th @ 7:30 pm - Football Division Playoffs (Location TBD)
- j. Nov. 5rd @ TBD - Volleyball Division Final (Location TB)
- k. Nov. 11th @ 7:30 pm - Football Division Playoffs (Location TBD)
- l. Nov. 18th @ TBD - Football Division Final (Location TBD)

7. Next Board Meeting - Key Discussion Items

- a. Rollout of Academics Dashboard
- b. Follow up / action items related to Facilities Condition Assessment (Capital Plan)

- c. Review and discuss ACSI Flourishing Schools survey results
- d. Board development / governance podcast series
- e. (December) Conservatory highlight (Allie Knitter)

8. Prayer and Adjourn Meeting Joe - 11:00 pm

Next Meeting: November 15th, 2022

Devotion: Becky Craig