



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
August 16th, 2022

Minutes

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman *(1st, 4/2023)	Seth Jamel - Member at Large *(2nd, 9/2023)
Becky Craig - Vice Chair *(2nd, 12/2022)	John Biard - Member at Large *(1st, 6/2022)
Justin Kagin - Treasurer *(1st, 5/2023)	Lou Cabral - Member at Large *(1st, 1/2024)
Darelyn Pazdel - Secretary *(1st, 7/2024)	Ben Davis - Head of School

1. Opening Items

- a. Record Attendance - Joe, Becky, Darelyn, John Lou, Ben, Debbie, Linda
- b. Call Meeting to Order - Joe 6:22
- c. Devotional - Ben Davis - God uses what we have to grow us
- d. Open Forum / Welcome to Lynda Snelgrove - introduction of board members

2. Old Business

- a. Approve Meeting Minutes from June 21st, 2022, and July 30th, 2022 meeting (attachment)
 - i. **Becky motion to approve June & July Minutes, Joe second MSC**

3. New Business

- a. EL / MS Computer Lab Proposal
 - i. Presentation of computer lab proposal for elementary and middle school. Questions - when can the line be extended for elementary? What is the lead time for the equipment? Maybe look at the company regarding the timeline for equipment. Joe, how does this fit into the budget? 100% of this would come from our reserves and/or our refinanced loan. **Becky motioned, spent from the reserves, not to exceed \$90,000.00 with the priority being speed and the switch to copper. Darelyn second. MSC U**
 - ii. Joe asks that Ben keep the board up to speed on the progress.
- b. Head of School Report -
 - i. Strategic Dashboard Review
 1. Reviewed retention metrics and overall enrollment of 953
 2. Reviewed Year End Financial metrics, have exceeded financial goals
 3. 2022-2027 Strategic Plan / Leadership Team Offsite

- a. Met with the team to review goals and deliverables. Closed the time with a completed Strategic Plan. Joe- what was the feedback from the team regarding their participation in the board retreat? The team found it helpful to hear from the board and feel the support. Enjoyed sharing their thoughts.
 - 4. Follow Up on Key Board Retreat Items
 - a. Board member development an onboarding, need to continue to discuss and develop a checklist for onboarding
- ii. Reports -
 - 1. Academics Operations Report - report submitted to the board
 - a. Shared 3 to 5 year aspirations to be a Blue Ribbon School
 - 2. Athletics Committee Report
 - a. Ben met with athletics team, Ben presented, from the meeting, and increase Cross Country, Golf, Track / Field & Swim increase from \$200 to \$300. Becky, comment we should not raise only these sports, we need to raise all sports, but not necessarily all at the same price. Ben will take this feedback to the team for review. The group discussed the process as well as the charging for home games and the Blue Crew.
 - b. Fall Sports Preview to present to Back to School
 - c. Becky - have we considered the music during sports events and how it will be reviewed? Ben will look into this with Jerry.
 - 3. Executive Committee Report - report submitted to board
 - a. Ben gave a staff update - there are still some holes in key staffing positions.
 - b. How are we doing on the bus funds recovery? Still in process, hearing set this month.
 - c. Highschool Principal and transition timeframe
 - 4. Admissions / Scoreboard Review -
 - 5. Financial Dashboard Review
 - a. Finance Committee Report
 - b. Class funds and how to distribute
 - c. Open discussions to revamp budget process for next year
 - d. Rosemary has been asked to check the progress of the Endowment Board set up.

4. Closing Items

- a. Open/Continued Items Summary
- b. Calendar Items Can we have the dates for athletics added to this section?
 - i. Aug. 15-19th - Campus Closed/Existing Staff Report
 - ii. Aug. 15th @ 8-10:30 - Staff Orientation/Welcome/Worship @ FBC
 - iii. Aug. 19th @ 8-1:00 pm - Staff Orientation/Longevity/Food Truck

5. Head of School Evaluation

6. Prayer and Adjourn Meeting- 8:30 PM

Next Meeting: September 27th, 2022

Devotion: Justin Kagin