



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
July 30, 2022

FINAL

Board of Directors:

*(current term, end of current term)

Joe Dingman - Chairman (1st, 4/2023)
Becky Craig - Vice Chair (2nd, 12/2022)
Justin Kagin - Treasurer (1st, 5/2023)
Darelyn Pazdel - Secretary (1st, 7/2024)

Seth Jamel - Member at Large *(2nd, 9/2023)
John Biard - Member at Large *(2nd, 6/2025)
Lou Cabral - Member at Large *(1st, 1/2024)
Ben Davis - Head of School

1. Opening Items

a. Record Attendance:

- i. Members Present: B. Craig, S. Jamel, L. Cabral, J. Dingman, J. Biard, J. Kagin, B. Davis, D. Pazdel, K Kempton, D. Salamone, M. Ripley, J. Miller, J. Villeneuve, S. Yamato, M. Deeming, D. Huntley
- ii. Members Absent: J. Kagin Call Meeting to Order & Prayer at 2:05 PM

2. Old Business

- a. Meeting Minutes - Tabled review of June minutes for next meeting
- b. VCS Family Financial Need - reviewed a situation with updates from Ben regarding financial assistance. See below.
- c. Capitol Technology Need (EL/MS Computer Lab)
 - i. Ben presented current issues with both labs, outdated hardware, outdated software, location not ideal for connectivity. Presentation of proposal for updating both labs. Omni is the partner who works with organizations where Insite appears to be the most viable, however is still being reviewed. Low end of quote is estimated \$18K. Elementary needs 30 units, MS needs up to 30. Board suggestion, replace all equipment, this a critical piece to the academics and needs to be done asap. Board requests a full proposal of the cost and location of both labs. 1st step: get the middle school lab up to speed asap. 2nd step, proposal for updates.

3. Head of School Report

- a. Strategic Dashboard Review
 - i. 2021-2023 Strategic Plan Updates

1. Board Evaluation
 - a. Board Development - Seth
 - i. Onboarding board members
 1. Checklist
 2. Training on governance
 3. Committee assignments
2. Reviewed Strategic Plan 2022-2023 Draft cards - Lou
 - a. Remove numbers, go to a circle graphic, add financial information, remember that surveys help define metrics. Ben explained how the dashboard is developed and measured. Becky described the dashboard development beginning with Finance and Admissions and moving to Academics, Athletics as an example. Include Faith, Family, Foundation
 - b. Intentional development of Foundation Endowment Board
 - c. Board development and intentional communication of plans.
 - d. Succession planning and development, priority to fill pastoral seat.
 - e. Proposed HOS / BOD KPIs
 - i. Ben will meet with his team to continue to develop the KPIs.
3. Strategic Planning Dashboard review from Google Docs - Ben Includes financials, facilities and capital assets, Ben
 - a. New documents - disciplinary, updated budget approval by board will be September,
 - i. Academic Operations Reports
 - b. Anti bullying policy is complete. Principals will communicate with their staff, students will most likely hear from Chapel. How does the anonymous reporting form work? Ben does not know yet, new idea. Becky suggested Schoology.
 - c. Fine Arts - Reviewed the Fine Arts Plan (see linked conservatory plan.)
 - d. Missions Program review
 - i. 1.0 and 2.0 versions. Missions class as part of the bible curriculum.
 - e. Academic
 - i. Comprehension Staff Update - High school Principal October or November start date
 - ii. Reviewed staffing plan
 - iii. Organizational Restructuring - HR
 - f. Family Financial Needs
 - i. Motion to approve the extension of debt repayment family A in (\$18K)Becky, Darelyn MSC U
 - ii. New family admissions, 8th grade presented that a family Ben is requesting an 80% tuition reduction versus the normal 50%. Motion

subject to application acceptance we subsidize
tuition at an 80% reduction Becky, Seth MSC U

- ii. Review Calendar items for August
 - 1. 8/6 work day
 - 2. 8/8-8/12 New teachers report
 - 3. 8/15-8/19 Campus closed
 - 4. 8/15 Staff Orientation/Welcome
 - 5. 8/19 Staff Orientation / food trucks

Board meeting adjourned 5:51 PM Becky

End of minutes for July