



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
April 14, 2022

FINAL

Board of Directors:

*(current term, end of current term)

Becky Craig - Chairman * (2nd, 12/2022)	Seth Jamel - Member at Large *(2nd, 9/2023)
Joe Dingman - Vice Chair *(1st, 4/2023)	Justin Kagin - Member at Large *(1st, 5/2023)
Jason Smotherman - Treasurer *(2nd, 5/2024)	Susanna Brooks - Member at Large *(1st 10/2023)
John Biard - Secretary *(1st, 6/2022)	Lou Cabral - Member at Large *(1st, 1/2024)
Ben Davis - Head of School	Darelyn Pazdel - Member at Large (1st, 7/2024)

1. Opening Items

- a. Record Attendance:
 - i. Members Present: B. Craig, S. Brooks, L. Cabral, J. Dingman, J. Biard, J. Kagin, B. Davis, J. Smotherman, D. Pazdel
 - ii. Members Absent: S. Jamel
- b. Call Meeting to Order & Prayer at 6:00 PM
- c. Devotion: Darelyn Pazdel, Practice What You Preach, Luke 32:31-34
- d. Program Celebration: Maker Space by Elementary Principal Kempton,

2. Old Business

- a. Meeting Minutes - 3/15/22, Motion/Second/Approved
- b. The Head of School presented the Proposed 2022-23 Budget follow up indentifying potential budget reductions if the low enrollment revenue projections are realized.

3. New Business

- a. Head of School Report
 - i. Met with a Medical Panel of one nurse and two doctors to develop a Health and Safety Plan. Continuing to develop a trigger for pivot to distance learning.
 - ii. Director of Operations presented Dish Wireless long-term antennae lease proposal. Will continue analyzing and negotiating terms.
 - iii. Reviewed Strategic Dashboard noting FY 2022-23, including new student attraction projections and applications.
 - iv. Provided update on recruitment process of High School Principal/ Assistant Head of School position, ready to make an offer.
 - v. Reports:
 - 1. Academics Operations - Discussed Academic Test Scores (Spring 2021 Advanced Placement Test), the need to set performance measures and train faculty
 - 2. Athletics Operations - Discussed Coaching Retention/Pay

- b. The Finance Committee recommended the Board authorize creation of an independent development fund to receive donations, manage investments, develop a long-term plan, and determine use of funds in accordance with the entity's purpose.
 - i. Name: Vacaville Christian Falcons Fund
 - ii. Purpose: Solicit and invest contributions for educational programming at Vacaville Christian Schools. Educational programming includes provision of funds for tuition scholarships and capital improvements benefiting students in academic, spiritual, and extracurricular development.
 - iii. Members: VCS Treasurer or Designee, VCS Vice Chair or Designee, Local Pastor, Alumnus, Employee, and four At-Large Members
 - iv. Motion/Second/Approve
- c. Board Chair Transition
 - i. Chair Craig asked members to consider interest in serving as board officer next year, and will take nominations and vote in May.
 - ii. Chair Craig also announced her interest in stepping down immediately to Vice Chair so current Vice Chair Dingman can immediately commence leadership advisory role.
Motion/Second/Approved
- d. Executive Session
 - i. Board discussed process for HOS annual evaluation

4. Prayer and Adjourn Meeting at 11:59 PM