



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
December 14, 2021

FINAL

Board of Directors:

*(current term, end of current term)

Becky Craig - Chairman *(2nd, 12/2022)
Joe Dingman - Vice Chair *(1st, 4/2023)
Jason Smotherman - Treasurer *(2nd, 5/2024)
John Biard - Secretary *(1st, 6/2022)
Ben Davis - Head of School
Courtney Gallaher - Administrative Support

Seth Jamel - Member at Large *(2nd, 9/2023)
Justin Kagin - Member at Large *(1st, 5/2023)
Susanna Brooks - Member at Large *(1st 10/2023)
Lou Cabral - Member at Large *(1st, 1/2024)
Darelyn Pazdel - Member at Large (1st, 7/2024)

1. Opening Items

- a. Record Attendance:
 - i. Members Present: B. Craig, S. Brooks, L. Cabral, J. Dingman, J. Biard, J. Kagin, B. Davis, J. Smotherman, D. Pazdel, S. Jamel
 - ii. Members Absent: None
- b. Call Meeting to Order & Prayer at 6:00 PM
- c. Recognition: Dr. Marchione, Middle School English Program
- d. Devotion: Ben Davis, I Corinthians 1:51-57
- e. Open Session: Attendees included Nicole Neff, her mother, Rob Augustin, and Cynthia Martinez. They requested a policy change to allow for the sale of beer and wine at the Annual Crab Feed Fundraiser, as well as dancing. Cynthia also requested more notice of board meetings and was referred to the online school calendar.

2. Old Business

- a. Meeting Minutes - 11/16/21, Motion/Second/Approved

3. New Business

- a. Discussed merits of request to amend school Policy 200.23 Alcohol Policy.

Motion: Allow sale of beer and wine at off-campus events. Failed 8-1

- b. Head of School Report
 - i. COVID 19 Update-discussed masking policy and whether to implement requirement for wearing upon return from Christmas Break to limit spread, chose to maintain status quo and to pivot if number of cases trigger safety measures. Recommended messaging during break for families to consider voluntary masking and testing due to socializing and new variants.

- ii. Director of Operations is developing a Computerized Maintenance Management System to inform maintenance and replacement; Campus Master Plan and Technology Master Plan forthcoming.
 - iii. Modifying the organizational chart to have the Athletics Director and Financial Administrator report to the Director of Operations.
 - iv. Traveling to Scottsdale Christian in January to view organization and operations.
- c. Strategic Plan Committee Reports (attached)
- i. Academic Excellence - see report, still developing measurements, discussed staff mentorship and targeted professional development
 - ii. Athletics - Booster Club update, planning for spring season, concerned with current status of softball field
 - iii. Executive - COVID cases (2 students, 1 staff), tracking spreadsheet not current; discussed wildly important goal; target staff retention; recruitment of two leadership positions will commence the week of January 10th.
 - iv. Finance - annual audit presentation; dashboard summarizing financial activity and position available. Project FYE net income at \$225K before contribution to capital sinking fund.

Motion: Amend Extended Care Rates to have one rate K-8 at \$445/month, drop-in hourly rate remains the same. Approved-U

Motion: Reduce Falcon Referral Benefit 50% with goal to replace with FANS program in two years. Approved 8-1

Motion: Grandfather multi-child discounts for current families, change 4th+ child discount to \$200/mo going forward Approved 8-1

- v. Fine Arts - Preparing for Feb 24 concert; replacing Radio Broadcasting instructor; Board discussed concern with canceling Elementary Christmas program
- vi. Place - consider restructuring flow of board meetings
- vii. Spiritual Development - preparing measurements for spiritual development and relationships

4. Prayer and Adjourn Meeting at 10:10 PM