



BOARD OF DIRECTORS

**Vacaville Christian Schools
Board Meeting**

MINUTES

November 16, 2021 at 6:00 PM

FINAL

Board of Directors:

**(current term, end of current term)*

Becky Craig - Chairman * (2nd, 12/2022)	Seth Jamel - Member at Large *(2nd, 9/2023)
Joe Dingman - Vice Chair *(1st, 4/2023)	Justin Kagin - Member at Large *(1st, 5/2023)
Jason Smotherman - Treasurer *(2nd, 5/2024)	Susanna Brooks - Member at Large *(1st 10/2023)
John Biard - Secretary *(1st, 6/2022)	Lou Cabral - Member at Large *(1st, 1/2024)
Ben Davis - Head of School	Darelyn Pazdel - Member at Large (1st, 7/2024)
Courtney Gallaher - Administrative Support	

1. Opening Items

- a. Record Attendance -
 - i. Seth Jamel is not in attendance
 - ii. Lou Cabral, John Biard and Courtney Gallaher join via zoom
 - iii. Joe Dingman joined at 7:15pm
- b. Call Meeting to Order at 6:00 pm
- c. Celebration/Recognition- Coaches
 - i. Alicia Borges- update on Varsity Volleyball: team went to sectionals and most players will be back next year
 - ii. Jr Falcons Coach and President of Booster Club: all 4 teams went to playoffs and have a solid program
 - iii. Mia Douglas - update on track and field team: both guys and girls are going to state on November 27th
 - iv. Natalie? - member meeting on January 6th
- d. Devotion - Becky Craig: "The Joy of 'Thanks-living'" 1 Thes 5:18
 - i. Thanks is faith turned inside out
 - ii. Give thanks in the mountains and in the valleys
- e. Open Session

Open Session closed at 6:40pm

2. Old Business

- a. Approve Meeting Minutes from October 19, 2021 meeting (attachment)
 - i. Under new business - the percentage rate is "International Students"Motion/Second/Approved Unanimously

3. New Business

- a. Head of School Report
 - i. Director of Operations Report: John
 - 1. Now in the position for 1 month
 - 2. Met with each of his departments to see how daily business is done.
 - 3. Strengths - there is a great sense of pride and trust within each of the teams, strong individual experience employees have been here for a long time and the overall work ethic
 - 4. Weaknesses- right size staffing, business processes is not as tight as it could be, staff evaluations are too sporadic
 - 5. Went over the basic facility project tracker (attachment)
 - ii. Measurements/Dashboard/Reporting Update
 - 1. Went over what the dashboard is, what its purpose is and how to use it
 - 2. Board asked if enrollment and retention needed to be included in the key strategic objectives
 - iii. Survey Results:
 - 1. Surveys included employee, parent and student surveys
 - a. Specific statistics of the results were discussed
 - iv. Tuition Rates Proposal/Discussion
 - 1. Possibilities of different percentages discussed at length
Motion to increase tuition up to 5% for young preschool and 1st-12th, and to bring Kindergarten up to match 1st-5th
Motion made/Second/approved unanimously
 - v. Spiritual Position Discussion
 - 1. VCS Proposed Statement on Marriage, Gender and Sexuality attachment
Motion to adopt the Statement on Marriage, Gender and Sexuality as presented
Motion/Second/Approved Unanimously
- b. Strategic Plan Committee Reports (all attachments)
 - i. Academic Excellence - Susanna Brooks, Justin Kagin
 - ii. Athletics - Susanna Brooks, Joe Dingman, Seth Jamel, Darelyn Pazdel
 - iii. Executive - Becky Craig, Joe Dingman, Jason Smotherman, John Biard
 - iv. Finance - Becky Craig, Justin Kagin, Jason Smotherman
 - v. Performing Arts - Justin Kagin, Darelyn Pazdel
 - vi. Place - John Biard, Joe Dingman, Seth Jamel, Lou Cabral
 - vii. Spiritual/Relationships - Jason Smotherman, Lou Cabral
 - viii. Board Development/Capital Outlay
- c. COVID-19 Update- none
- d. HOS Evaluation

4. Closing Items

- a. Open/Continued Items Summary

b. Calendar Items

- i. VCS Radio Conservatory Fall Concert - 11/18/21
- ii. All Staff Quarterly Meeting - 12/7/21
- iii. Coffee on Campus - 12/15/21
- iv. Crab Feed - 2/26/22

5. Prayer and Adjourn Meeting at 12:15AM

Next Meeting: December 14, 2021

Devotion: Ben Davis