



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
October 19, 2021

FINAL

Board of Directors:

*(current term, end of current term)

Becky Craig - Chairman *(2nd, 12/2022)	Seth Jamel - Member at Large *(2nd, 9/2023)
Joe Dingman - Vice Chair *(1st, 4/2023)	Justin Kagin - Member at Large *(1st, 5/2023)
Jason Smotherman - Treasurer *(2nd, 5/2024)	Susanna Brooks - Member at Large *(1st 10/2023)
John Biard - Secretary *(1st, 6/2022)	Lou Cabral - Member at Large *(1st, 1/2024)
Ben Davis - Head of School	Darelyn Pazdel - Member at Large (1st, 7/2024)
Courtney Gallaher - Administrative Support	

1. Opening Items

- a. Record Attendance:
 - i. Members Present: B. Craig, S. Brooks, L. Cabral, J. Dingman, J. Biard, J. Kagin, B. Davis, J. Smotherman, D. Pazdel, S. Jamel
 - ii. Members Absent: None
- b. Call Meeting to Order & Prayer at 6:00 PM
- c. Devotion: Lou Cabral, Psalms 46:10
- d. Administration Team Reports
 - i. Middle School Principal, Maylene Ripley - identified spiritual development issues with students and that the Bible program needs overhauled; reported that academic accountability program is operational; developing International Program recruitment
 - ii. Admissions Director, Mandy Deeming - gathering market research to promote Young Preschool Program; meeting with Enrollment Catalyst consultant; continuing to provide tours
 - iii. Operations Director, John Villeneuve - welcome
 - iv. HR Safety Manager, Susan Reina - attends COVID-19 Solano County Public Health liaison meeting, also conferring with ACSI and HR Guardian; creating safety committee and will conduct campus inspection
 - v. HR Coordinator, Danielle Salamone - 63% of employees provided vaccine attestation, 51 employees will test weekly; health insurance rates increasing 8%; AB51 removes right for arbitration, will revise faculty contracts; pursuing SHRM certification
 - vi. Early Education Director, Stephanie Yamada - fully implemented state licensing changes; working with IT to develop digital registration program; coordinating with SCOE for Raising a Reader program

- vii. Assistant to HOS, Debbie Huntley - Cookie Dough fundraiser netted \$35,000 income; wonderful Pastor Appreciation and Country Fair events; Crab Feed scheduled for Saturday, February 26
- viii. Elementary Principal, Karyn Kempton - modeling What We Do throughout faculty, new Vice Principal continues to assume additional duties; anticipating continued growth
- ix. High School Principal, Terra Golden - developing feel of place with love of God; focusing on spiritual development, introduced small groups in chapel; training staff to identify and address learning gaps; discipline
- x. Finance Administrator, Rosemary Archie - healthy cash flow and net revenues; draft of annual audit nearly complete; preparing holistic tuition analysis for next month
- xi. Conservatory Director, Allie Knitter - more students have returned to development levels; introducing sacred music; performance November 18 at Journey Downtown
- xii. Athletics Director, Carla Borges - HS fall sports are nearing post-season competition, winter sports commence 11/1; middle school fall teams include volleyball and cross country, winter will include boys and girls basketball; actively coordinating academic probation tutoring; introducing Go Fan program for gate entry fees
- e. High School Student Council Report (6:40 PM)
 - i. President Laura Everett and Vice President Garrett Kuch presented goals for the school year - raising school spirit, efficiency and accountability in organization/meetings, and spiritual awareness.
 - ii. Shared calendar of events is normal for first time in two years

2. Old Business

- a. Meeting Minutes - 9/21/21, Motion/Second/Approved

3. New Business

- a. Strategic Plan Committee Reports (attached)
 - i. Academic Excellence - awaiting academic performance data for K-8 Iowa Assessment Testing, Advanced Placement, PSAT and SAT scores; continued emphasis on professional development; board discussed trade-off with limited Friday instruction
 - ii. Athletics - noted CIF appeal of football program probation failed; Admirals lease terminated; need clear communication with coaches, athletes, and spectators when masks will be required to compete/attend sporting events
 - iii. Executive - discussed MinistrySafe training and implementation of full background checks for all staff when job offered prior to employment
 - iv. Finance - commenced discussion of tuition rates and financial assistance programs; need to set International Student rates prior to recruiting event in November. Motion to increase these rates approx 3.7% in line with inflation, seconded, and approved.
 - v. Fine Arts - Changes have been significant and continuing to integrate music with drama and radio
 - vi. Place - no board applicants or facility projects to discuss

- vii. Spiritual Development - discussed development of policy clearly stating male and female role for marriage, sexuality, and student conduct
- b. Head of School Report
 - i. Staff, students, and family survey data will be presented in Nov
 - ii. Preparing to share strategic vision with families at Christian Faith, Family, Foundations (State of the School) Report on 10/26. Certain primary question is the school's position on the Governor's forthcoming student vaccine mandate. Board developed statement:

VCS continues to support parent choice, will monitor the regulations as they develop, and is considering every alternative.
- c. COVID 19 Update - nothing additional to report

4. Prayer and Adjourn Meeting at 12:20 AM