



BOARD OF DIRECTORS

Vacaville Christian Schools
Board Meeting
January 18, 2022

FINAL

Board of Directors:

*(current term, end of current term)

Becky Craig - Chairman * (2nd, 12/2022)
Joe Dingman - Vice Chair *(1st, 4/2023)
Jason Smotherman - Treasurer *(2nd, 5/2024)
John Biard - Secretary *(1st, 6/2022)
Ben Davis - Head of School
Courtney Gallaher - Administrative Support

Seth Jamel - Member at Large *(2nd, 9/2023)
Justin Kagin - Member at Large *(1st, 5/2023)
Susanna Brooks - Member at Large *(1st 10/2023)
Lou Cabral - Member at Large *(1st, 1/2024)
Darelyn Pazdel - Member at Large (1st, 7/2024)

1. Opening Items

- a. Record Attendance:
 - i. Members Present: B. Craig, S. Brooks, L. Cabral, J. Dingman, J. Biard, J. Kagin, B. Davis, J. Smotherman, D. Pazdel, S. Jamel
 - ii. Members Absent: None
- b. Call Meeting to Order & Prayer at 6:00 PM
- c. Recognition: Admissions Program
- d. Devotion: Joe Dingman
- e. Open Session: No attendees

2. Old Business

- a. Meeting Minutes - 12/14/21, Motion/Second/Approved
- b. 1/25/22 vote - *Motion to amend the masking policy to reduce the minimum number of days that masking will be required from two weeks to one week, leaving the trigger as is. Passed 8-1*
- c. 2/7/22 vote - *Retain the services of Young, Minney, & Corr LLP to represent VCS in litigation to recover lost funds related to 2021 bussing contract request for refund due to non-performance. Passed 8-0*

3. New Business

- a. Director of Operations shared that he will commence space planning for next school year to determine what programming may be offered. Discussed challenges to cover classrooms with so many staff sick, need for more substitutes, resulting impacts to instruction. Desire to be prepared with a comprehensive plan if another outbreak occurs.
- b. Head of School Report
 - i. Developing a Dress Code Committee across schools with Principals, students, and parent representatives to review requests.
 - ii. Preparing for ACSI accreditation visit the week of March 20. Board members will be asked to meet with the on-site review team.

- iii. Provided overview of his current work plan.
 - iv. Presented a proposal to modify the admissions process to include new student criteria, phased acceptance periods, a waitpool, and a waitlist. Intent to shift the culture of the student body. Board advised phase-in of the changes and to provide an appeals process for those denied admission.
- c. Strategic Plan Committee Reports (attached)
- i. Academic Excellence - introducing wRAP, writing assessment for a grade level each in Elementary, Middle School and High School; provided updated on curriculum trak and assessment testing dates; discussed need for more core class sections, elective classes, and clubs; professional development focus on Active Learning Strategies and Assessments
 - ii. Athletics - Spring sports update, Booster Club planning a workday, financial aid, share letters of intent, hired Coach Rico Cintron to assist the Athletic Director.
 - iii. Executive - COVID safety policy changes and compliance, communicate data to families.
 - iv. Finance - share financial dashboard with families, proposal to operate a resale store as a revenue generator, staff have commenced budget preparation and will provide list of priorities; will review financial assistance policies next month
 - v. Fine Arts - hired new vocal music teacher for Elementary, Miss Sarah LoGrasso, who is also an Assistant to the Director, and new Radio Broadcasting teach, Mr. Gary Dreibelbis, winter and spring concerts scheduled
 - vi. Place - request each board member recommend two potential board member candidates including those who are not current parents, developing plan for quarterly in-meeting board development training, request to schedule next annual retreat
 - vii. Spiritual Development - MS/HS chapel suspended and modified in Elementary through January, discussed care ideas for staff during surge (Pastor Smotherman delivered gifts and cards)

4. Prayer and Adjourn Meeting at February 15, 2022 @ 6:00 PM