



BOARD OF DIRECTORS

FINAL

**Vacaville Christian Schools
Board Meeting
March 16th, 2021 / 6:00 pm**

Board of Directors:

Becky Craig ~ Chairman *(2 nd , 12/2022)	Joe Dingman ~ Member at Large *(1 st , 4/2023)
Seth Jamel ~ Vice Chairman *(2 nd , 9/2023)	Justin Kagin ~ Member at Large *(1 st , 5/2023)
Jason Smotherman – Treasurer *(1 st , 5/2021)	Ben Davis ~ Head of School
John Biard ~ Secretary *(1 st , 6/2022)	Lou Cabral – member at large *(1 st , 1/2024)
Susanna Brooks ~ Member at Large *(1 st , 10/2023)	Courtney Gallaher ~ Administrative Support
	*(current term, end of current term)

1. Opening Items

a. Record Attendance:

1. Members Present: B. Craig, J. Smotherman, J Biard (zoom), S. Brooks, J. Kagin, B. Davis, L. Cabral, J. Dingman, S. Jamel, C. Gallaher
2. Guests: Max Kroll, Travis Kroll, Katrina Husby, Cesar Cabezas, Gabe Cabezas, Rachel Jessinger, Cherianne Connelly, Drew Connelly, Jody Feirera, Michael Gomez, Alex Gomez, Joseph Lugo, Ralph Martin

b. Call Meeting to Order – Prayer at 6:00pm by Seth Jamel

Joe Dingman joined the meeting at 6:10pm

c. Devotion ~ Joe Dingman

- Focused on Christ centered leadership and asking the Lord to be at the root of everything we do and every decision that we make

d. Student Celebration: Max, Gabe and Katrina

1. Max’s 3 highlights of VCS: being in person with friends, academics of the school, the symphony program
2. Gabe’s 3 highlights of VCS: academics, the staff, being in person
3. Katrina’s 3 highlights of VCS: chapel, staying socially connected with friends and staff, the teachers dedication to the students

e. Open Session

1. Michael & Alex Gomez: regarding the cancellation of the Infant Toddler program. They wanted an explanation as to why it was cut. They

requested the Board reconsider offering the families the option to pay an increased fee to sustain the program.

2. Drew & Cherianne Connelly: regarding the conservatory
3. Rachel Jessinger: Regarding the conservatory
4. Mr. Lugo (I believe) also spoke about the conservatory.
5. Mr. Davis and the Board extended an offer to meet with the parents to further discuss leadership of the conservatory.

Open Session ended at 7:20pm

Meeting resumed at 7:30pm

f. Director of Operations Introduction

2. Old Business

a. Approve Minutes from February 16, 2021 Board meeting (attachment)

Motion to approve the February 16, 2021 minutes

Motion by Seth Jamel

2nd by Susanna Brooks

Motion approved unanimously

b. Approve Minutes from March 9, 2021 Special Board Meeting (attachment)

Motion to approve the Special Meeting March 9, 2021 minutes

Motion by Seth Jamel

2nd by Jason Smotherman

Motion approved unanimously

3. New Business

a. Call for Board Officer Consideration- postponed until April

b. Board Committee Reports

- i. Finance- attachment
- ii. Academic Excellence- attachment
- iii. Athletic- attachment
- iv. Board Development- no meeting this month
- v. Executive- attachment

1. Attachment details were discussed at length

Motion to include Justin Kagin in the Executive Committee Meeting when in regards to discussing Mr. Martin.

Motion by Joe Dingman

2nd by Susanna Brooks

Motion approved unanimously

An Executive Meeting + Justin Kagin will take place as soon as possible regarding Mr. Martin

c. Head of School Report (attachments) – Ben Davis

i. Furthered discussion of the refinance

- Why? We have projects that need to be completed and they can't be completed, safely, without refinancing
- How? An annual dollar figure will be set aside as a sinking fund, invest in a development program, soil testing up to \$30k

Rescinded the prior motion the direction to negotiate with First Northern in the refinance.

Motion by Jason Smotherman

2nd by Seth Jamel

Motion approved unanimously

Motion to authorize Mr. Davis to accept Travis Credit Union's proposal to refinance the outstanding debt totaling approximately \$4.1 million with an approximate 3.75% interest rate, 20-year term, and 1.15 debt covenant ratio; and draw an additional \$750,000 for capital improvements.

Motion by Jason Smotherman

2nd by Seth Jamel

Motion passes 5/3: opposed by Jason, Justin and Becky

Ben will work with the families of the infant toddler program to come up with a solution to help them through the transition

Ben will also update Seth on the outcome of the solution

ii. 2021-2022 Draft Budget

- Attachment
- The draft budget and sustainability was discussed at length
- At the next finance committee meeting, Ben will bring the current sustainability document and sustainability policy
- Mr. Davis' list of budget additions were discussed at length(attachment)

Motion for Mr. Davis to research and bring back 3 quotes for a soil sample up to \$30,000

Motion by Seth Jamel

2nd by Jason Smotherman

Motion approved unanimously

Motion to approve the midpoint budget as proposed with the additional #1 A & B on the wishlist: development staffing and programing.

Motion by Seth Jamel

2nd by Justin Kagin

Motion approved unanimously

Motion to approve the 2021-22 School Calendar as presented.

Motion by Jason Smotherman

2nd by Seth Jamel

Motion approved unanimously

3.16.2021

Minutes recorded by C. Gallaher

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Motion to approve minutes: Jason Smotherman

2nd: Seth Jamel

Approved: ~ 8 Ayes / 0 Abstention(s)

4. Closing Items

a. Open/Continued Items Summary

- An Executive Meeting + Justin Kagin will take place as soon as possible regarding Mr. Martin
- Ben will work with the families of the infant toddler program to come up with a solution to help them through the transition
- Ben will also update Seth on the outcome of the solution of the IT program families
- At the next finance committee meeting, Ben will bring the current financial assistance document and financial assistance policy.

b. Calendar

- May 10, 2021 - VCS Golf Classic (Green Valley Country Club)
- June 4, 2021 - High School Graduation

5. Prayer and Adjourn Meeting

Motion to adjourn by Becky Craig

2nd by Seth Jamel

Meeting adjourned at 11:20pm

Next Board Meeting ~ **April 20th, 2021** Devotion ~ **Seth Jamel**

Location: College Resource Room 202, 6:00 p.m.