

APPROVED



## Vacaville Christian Schools

### Minutes

#### VCS Board Meeting

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**Date and Time**

Tuesday December 18, 2018 at 6:00 PM

**Location**

821 Marshall Ave, Room 202

**Directors Present**

A. Grafals, A. Kennedy, B. Craig, B. Pazdel, J. Smotherman, S. Jacobs, S. Jamel

**Directors Absent**

*None*

**Guests Present**

B. Davis

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**I. Opening Items****A. Call the Meeting to Order**

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Dec 18, 2018 @ 6:02 PM at 821 Marshall Ave, Room 202.

**B. Record Attendance and Guests**

Also present for the open forum were: Darelyn Pazdel, Alexandra Pazdel, Ethan Pineschi, Leiann Ollugui, Jeanette Mitchell, Michelle Aas, Natalie Dingman, Diane Jackson, Maylene Ripley, Christine Botkin, Beth Mendoza, Sonia Kuch, Brandon Murray, Sara Grafals, Sarah Jones, Cynthia Martinez, Colleen Bradeson, Brenda Vincent, Breke Smotherman, Eric Johnson, Laura Allen, George Allen, Ralph Martin, Debbie Huntley.

**C. Devotion**

Amy Kennedy delivered the devotion titled "Blood and Body of Christ- A Celebration of the Gospel".

#### **D. Open Session**

Mr. Davis began the open session discussion reporting on some of the recent accomplishments, accolades, and improvements taking place at Vacaville Christian Schools. He further shared his vision and focus for the next several quarters.

Various members of the audience had positive statements to share relative to the school and new leadership. Others reported on the various happenings such as Boosters, Music/ Conservancy Program, etc. Other members had questions as to getting involved in programs and leadership rolls, specifically such as faculty as non-voting members of the Board of Directors, or other service avenues.

Several questions were brought forward by a parent relative to:

1. Compensation of Board Members.
2. Compensation of our Past Head of School.
3. An apparent raise received by the past Head of School in '13-'14 of over 33%.

These questions were answered by several different board members as follows:

1. There existed a policy that board members had received a tuition assistance in years past. This policy was eliminated in August of 2014. Currently 2 members continue to receive this as they were grandfathered during their tenure.
2. The total compensation package of our past Head of School reflected in the institutions 990's include all benefits; including salary, health care, housing, automobile mileage, tuition discounts, etc.
3. The perceived raise in '13-'14 was not a raise but relating to a personnel issue that we can not disclose.

Following answering these questions several other parents commented on their appreciation on the openness and candor expressed in the willingness of the leadership to answering questions.

## **II. New section**

### **A. Head of School**

Ben Davis provided commentary and updates on the following areas:

- Annual Fund is currently at \$ 70K.
- End of the calendar year next steps.
- Crab Feed
- Revision and completion of his organizational chart.

### **B. Finance Committee**

B. Craig reported on the following:

- Current financial and enrollment numbers.
- Reviewed the minutes and answered questions of the Finance Committee meeting of 12/10/18.

### **C. Advancement/Marketing Committee**

Ben Davis reported on the parent survey and findings relating to areas of needed improvement (Communication, Facilities, and Spiritual Growth). He also reported on areas of strength but the need to do more such as academics, athletics, safety.

Amy expressed that the committee needs to resume monthly meetings (last held over 2 months ago).

**D. Athletics Committee**

B. Pazdel reported on the status of winter teams and the upcoming "Winter Classic" tournament. Spring sports have had equipment ordered, and schedules finalized. To make sure all members understand, a student that participates in multiple sports only incurs a maximum of \$750.00 in sports fees (\$350.00 per sport w/ a maximum of \$750.00 per academic year).

**E. Board Development Committee**

No report as no meeting was held.

**F. Executive Committee**

Executive meeting for December has been cancelled.

**III. Other Business**

**A. Approve Minutes**

B. Craig made a motion to Motion to approve Board Meeting Minutes of November 15th, 2018 VCS Board Meeting on 11-15-18.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

A. Grafals made a motion to adjourn the meeting.

J. Smotherman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:55 PM.

Respectfully Submitted,  
B. Pazdel