



**Vacaville Christian Schools
Board Meeting
November 15, 2016 / 12:00 pm**

Board of Directors:	
Scott Jacobs ~ Chairman *(3 rd , 3/2019)	Michael Alexander ~ Member at Large *(1 st , 6/2016) Absent
Bejan Pazdel ~ Member at Large *(3 rd , 5/2017)	Anthony Grafals ~ Member at Large *(1 st , 4/2018)
Ted Spinardi ~ Treasurer *(2 nd , 7/2017)	Amy Kennedy ~ Member at Large *(2 nd , 5/2019) **
Donna Martian ~ Secretary *(3 rd , 5/2018)	Paul Harrell ~ Head of School
	Beckie Manley ~ Guest
	*(current term, end of current term)

1. Opening Prayer
Meeting called to order with prayer at 12:50 p.m.
2. Strategic Enrollment
 - a. Situational Capture
 - b. Social Media Plan
 - c. Survey Results
 - d. Strategic Plan Impact
 - e. Next Steps for Head of School & Board

Discussion was facilitated by Beckie Manley, Idea Chief with Fierce Strategy + Creative Agency.

** Amy Kennedy joined the meeting at 2:00 p.m.

3. Committee Reports
 - a. Finance
Marcie Spiers, Controller joined the meeting at 3:20 p.m. to answer questions relating to tuition schedules. The Finance Committee recommended a 4% tuition increase for the 2017/2018 school year. The Board discussed this recommendation.

Motion to increase the 2017/2018 Tuition Schedule by 4%.

Motion by Ted Spinardi; 2nd by Bejan Pazdel

Motion approved unanimously.

Marcie Spiers, Controller, left the meeting at 3:35 p.m.

b. Board Development

- The Board discussed Board candidates. Candidates John Iten and Becky Craig will be invited for a full Board interview on December 20, 2016 beginning at 6:00 p.m.
- A Board Retreat has been scheduled for January 21, 2016. This will be held off site; Board members will cover any costs incurred via donations to VCS.
- The Board Development Committee is currently reviewing a Conflict of Interest policy. This will be brought to the Board as a recommendation upon completion of the review.
- The idea of an annual event that the Board hosts for staff was discussed. The Board Development Committee will continue to discuss this idea and will present a recommendation to the Board soon. "Breakfast with the Board" was one of the ideas discussed. The committee will continue to work on logistics, etc.

4. Calendared Items

a. Proposed date change for December 20, 2016 Board meeting

The Board discussed moving the December Board meeting to accommodate the school's Christmas Break schedule. It was agreed the meeting will remain scheduled for December 20, 2016. It was noted that Paul Harrell, Head of School, will not be in attendance due to vacation schedule.

5. Prayer and Adjournment

Meeting adjourned at 5:20 p.m.

**Next Board Meeting ~December 20, 2016 ~ Devotion by Michael Alexander
Location: College Resource Room 202**