

APPROVED



## Vacaville Christian Schools

### Minutes

#### VCS Board Meeting

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**Date and Time**

Tuesday October 16, 2018 at 6:00 PM

**Location**

821 Marshall Rd. Room 202

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**Directors Present**

A. Grafals, B. Craig, B. Pazdel, J. Smotherman, S. Jacobs, S. Jamel

**Directors Absent**

A. Kennedy

**Guests Present**

B. Davis

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**I. Opening Items****A. Record Attendance and Guests**

Darelyn Pazdel was present for the open session.

**B. Call the Meeting to Order**

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Oct 16, 2018 @ 6:00 PM at 821 Marshall Rd. Room 202.

**C. Devotion**

S. Jamel delivered a devotion on "Matthew 18" and

**D. Open Session**

No concerns were brought forth by our guest. She expressed a desire just to observe the meeting.

**II. Head of School Report**

**A. HOS Report**

Ben Davis provided updates as to the **Annual Fund, Scheduled Capitol Improvements, Parent Survey, his Analysis of Strengths & deficiencies, and his primary focus moving forward.**

**III. Advancement / Marketing**

**A. Advancement/Marketing Report**

Ben Davis provided updates as to status of the **Annual Fund**, as well as his research into **Grants**. Work is continuing on the **Marketing Campaign**.

**IV. Athletic**

**A. Athletics Report**

B. Pazdel reviewed items discussed at the **Athletics Committee** meeting of October 8, 2018.

**V. Board Development**

**A. Board Development Report**

S. Jamel informed the board that a prospective candidate has withdrawn their application from consideration at this time. The committee continues to pursue several other potential candidates.

**VI. Executive**

**A. Executive Committee Report**

S. Jacobs reviewed items of discussion at the November 5, 2018 Committee meeting.

**VII. Finance**

**A. Finance Committee Report**

B. Craig reported:

- Current financial and enrollment numbers.
- Reviewed the October 8, 2018 Finance Committee minutes.

B. Craig made a motion to A motion to accept the revised budget for fiscal year 2018-2019.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Jacobs	Aye
S. Jamel	Aye
B. Pazdel	Aye
A. Grafals	Aye
J. Smotherman	Aye
B. Craig	Aye
A. Kennedy	Absent

**VIII. Other Business**

**A. Approve Minutes**

B. Craig made a motion to approve minutes from the Board Meeting-September 18, 2018 on 09-18-18 Board Meeting-September 18, 2018 on 09-18-18.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. E-Vote Minutes of 10-5-18**

B. Craig made a motion to Motion made to approve E-Vote minutes of October 3, 2018.

J. Smotherman seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Jacobs	Aye
S. Jamel	Aye
A. Kennedy	Absent
B. Craig	Aye
J. Smotherman	Aye
A. Grafals	Aye
B. Pazdel	Aye

**IX. Closing Items**

**A. Next Board Meeting**

Next board meeting- Thursday November 15 in the High School CRC beginning at 7:00 PM.

Devotions- **J. Smotherman**

**B. Adjourn Meeting**

The meeting was closed in prayer at 11:35 PM by J. Smotherman.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:35 PM.

Respectfully Submitted,

B. Pazdel

B. Pazdel made a motion to adjourn the meeting.

J. Smotherman seconded the motion.

The board **VOTED** unanimously to approve the motion.