

APPROVED



Vacaville Christian Schools

Minutes

Board Meeting - September 19, 2017

Date and Time

Tuesday September 19, 2017 at 6:00 PM

Location

821 Marshall Road, High School Room 202

Directors Present

A. Grafals, A. Kennedy, B. Craig, B. Pazdel, D. Martian, M. Alexander, S. Jacobs

Directors Absent

None

Non Voting Members Present

P. Harrell

I. Opening Items

A. Call the Meeting to Order

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Sep 19, 2017 @ 6:00 PM at 821 Marshall Road, High School Room 202.

B. Record Attendance and Guests

D. Martian recorded the attendance.

C. Devotion

P. Harrell presented tonight's devotion, "Trust Through Trials".
Scripture reference: Genesis 50:20.

D. Open Floor

Guests present:

George Allen, Irma Alvarado, Colleen Bradeson, Lori Ann Gorton, Seth Jamel, Dorace Lynch, Beth Mendoza, Maylene Ripley and Faith Shipley

C. Bradeson requested update on spirit wear concerns.

I. Alvarado commented on spirit wear design, sports program status, coaches for soccer, information being provided regarding available sports and student recruitment for sports teams.

L. Gorton commented on the Lord's goals for VCS. Lori challenged each Board member to pray about our heart with the Lord and unity within the Board.

F. Shipley commented on communication with the Board. Extended invitation to the Board for Pastor Appreciation, Alpha Pregnancy Dinner, Country Fair and Fundraiser for Kyra.

Guests listed above left the meeting at 6:55 p.m.

E. Approve Board Minutes - August 31, 2017-CLOSED SESSION

B. Craig made a motion to approve minutes from the Board Meeting - August 31, 2017 CLOSED SESSION.

A. Kennedy seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Board Candidate Interview

S. Jamel, Board Candidate, joined the meeting at 7:00 p.m. for his initial Board Interview as an applicant seeking to join the Board.

S. Jamel left the meeting at 8:05 p.m.

II. Committee Reports

A. Advancement/Marketing

A. Kennedy reported committee was unable to have monthly meeting scheduled for September 12, 2017 due to issue that required P. Harrell's attention for Middle School Retreat.

A. Kennedy provided the agenda for the September 12, 2017 meeting along with updates to some of the items. See attachment.

A. Kennedy and P. Harrell challenged all Board members to participate in annual donations to VCS. Advancement and Marketing Committee requesting full Board participation.

P. Harrell updated the Board on Fierce marketing activity.

B. Board Development

A. Grafals reported committee held a meeting on September 11, 2017.

Board Development reported their recommendation on Board applicant S. Slater. The Board discussed this recommendation.

B. Pazdel made a motion to decline to extend an invitation to candidate S. Slater at this time.

A. Kennedy seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Grafals requested all Board members review the Draft Board Development Recruitment Procedure and Draft Anti-Nepotism Policy. Direct comments or questions to Board Development Committee.

A. Grafals stepped down as Chairman of the Board Development Committee in compliance with By-Law VII, B: Responsibilities of the Vice Chairman of the Board.

B. Pazdel will assume position of Board Development Committee Chairperson.

C. Finance

B. Craig provided the minutes from the September 11, 2017 Finance Committee meeting along with a draft 2017-2018 Budget.

The Board discussed proposed budget.

B. Craig made a motion to adopt the 2017-2018 proposed budget as modified to remove one recommended position and add three other positions for dismissal, and balance the budget by recognizing approximately \$120,000 in additional Annual Fund income.

B. Pazdel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Next Finance Committee meeting scheduled for October 16, 2017, 12:00, HOS Office.

D. Executive

S. Jacobs reviewed the items of discussion at the August 25, 2017 Executive Committee meeting:

- HOS Action Plan
- Board Candidate Process
- Special called Board meeting agenda for August 31, 2017

S. Jacobs reported he continues to facilitate the Ombudsman program.

E. Head of School

P. Harrell reviewed the HOS Action plan.

P. Harrell left the meeting at 10:50 p.m.

III. New Business

A. Annual Terra Nova, AP and SAT score review

Item continued to October 17, 2017 Board Meeting.

IV. Executive Session

A. Discussion

- S. Jamel Board interview. Vote on candidate continued to next meeting.
- Discussions/concerns voiced at Parent Partnership Committee meeting
- Board unity.
- Administrative adjustments in response to budget shortfall.

V. Closing Items

A. Next Board Meeting

Next Board meeting scheduled for October 17, 2017.
Board Devotion - Becky Craig

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:45 PM.

Respectfully Submitted,
D. Martian