



**Vacaville Christian Schools
Board Meeting
August 16, 2016 / 6:00 pm**

Board of Directors:	
Ron Myska ~ Chairman *(3 rd , 5/2017)	Anthony Grafals ~ Member at Large *(1 st , 4/2018)
Scott Jacobs ~ Vice-Chairman *(3 rd , 3/2019) Absent	Amy Kennedy ~ Member at Large *(2 nd , 5/2019)
Ted Spinardi ~ Treasurer *(2 nd , 7/2017)	Bejan Pazdel ~ Member at Large *(3 rd , 5/2017) **
Donna Martian ~ Secretary *(3 rd , 5/2018)	Sheilah Tucker ~ Member at Large *(3 rd , 1/2018)
Michael Alexander ~ Member at Large *(1 st , 6/2016***)	Paul Harrell ~ Head of School***
	*(current term, end of current term)

Order of Agenda not followed per decision of the Chairman

1. Opening Prayer

Meeting called to order with prayer at 6:08 p.m.

3. Open Floor

No guests were present.

5. Committee Reports

a. Advancement

Paul Harrell reported the decision to merge the Advancement and Marketing Committees has been implemented. This joint committee will meet on Wednesday afternoons. Ron Myska reminded the Board that these are no longer Board committees, but the Board will continue to have a representative(s) on the committee. Paul Harrell will assume the chairman position.

Becki Manley will be at VCS on August 28 – 30, 2016. The next Advancement/Marketing Committee meeting may be scheduled to accommodate this visit. Debbie Huntley will communicate the meeting time to all Board members via e-mail.

The Otis Spunkmeyer campaign will begin on September 2, 2016.

b. Marketing

The Advancement/Marketing Committee will continue to re-evaluate the marketing focus. The next push will be for our ECE Department. This will be a point of discussion with Becki Manley during her upcoming visit.

Becki Manley and Paul Harrell continue to work with web developers to enable our website to process on-line donations. A formal proposal is pending.

c. Board Development

Paul Harrell provided Anthony Grafals a copy of a letter of recommendation for a potential Board member. Christopher Lambert, former Board member, has recommended Colonel Christopher Maddox be considered as our new representative within Travis Air Force Base. While Colonel Maddox has the recommendation of Christopher Lambert, an application and interview will be required, as with all candidates under consideration.

Anthony Grafals reported the Board Development Committee continues to work on three additional pending candidates.

Anthony Grafals requested additional Board members be appointed to the Board Development Committee. Pending discussion with Scott Jacobs, the current Chairman of the committee, Bejan Pazdel and Michael Alexander will join this committee.

i. Board Attendance Calendar

Two upcoming events were reviewed: Pastor Appreciation and Country Faire. All Board members were encouraged to attend.

e. Executive

Ron Myska reported the Executive Committee will have their next meeting on Friday, August 26, 2016 at 12:00 p.m. in the Head of School's office. The committee will focus on the following items:

- Finalization of the Strategic Plan – The written portion should be completed and presented to the Board at the September 2016 Board meeting.
- Annual Head of School Evaluation – Defining the criteria and details of the bonus program for the Head of School. The criteria will focus on the profitability of the school, academic scores, employee retention within key Administration positions and whatever area the Board has determined should be the focus for the current year.
- Board Development – considering the number of members on our current Board that have less than 2 years on their terms, Board Development must be a focus.

** Bejan Pazdel joined the meeting at 6:35 p.m.

d. Finance

Paul Harrell reviewed the distribution of the bonus checks given to all returning employees. The bonus was announced on Monday, August 15, 2016 and will be distributed by the end of the month.

The Board discussed the end of year surplus and how the current audit may impact the total.

Ted Spinardi reviewed the financial reports and noted that the Annual Fund is an area that needs improvement. Paul Harrell reported this is an area of focus this coming school year.

Ted Spinardi reviewed the budget discussions from the Finance Committee held on August 9, 2016. The Board requested enrollment reports be provided to all Board members monthly along with the financial reports.

Paul Harrell reviewed the current enrollment report and the status of the Football program.

i. Policy 500.21.5 revision

Current policy reads:

Contracted K-12 teachers, regular, full-time, year-round employees and full-time school-year employees who have been employed in this capacity for fifteen (15) years are eligible for a tuition discount for their grandchildren. This discount will be 50% of tuition only and will be limited to two (2) grandchildren per employee.

Proposed additional paragraph to Section 5 to read:

This grandparent discount will be increased to 60% of tuition after the above described employee is employed with VCS for twenty (20) years.

Motion to approve the addition to Policy 500.21.5, Grandparent Discount, as noted above.

Motion by Sheilah Tucker; 2nd by Ted Spinardi

Motion approved unanimously

ii. Purchase of property located at 1075 Davis Street, Vacaville

An opportunity to purchase 1075 Davis Street was presented to the Board for consideration. The Board discussed the terms of the offer, the value of the property, the location of the property (contiguous to our campus), the potential use of the property and the return of investment.

Motion to accept the proposal of purchasing the property located at 1075 Davis Street, Vacaville, according to the terms outlined in the offer submitted.

Motion by Anthony Grafals; 2nd by Bejan Pazdel

Motion approved unanimously; Sheilah Tucker recused herself from the vote.

f. Head of School

No additional information to report.

6. New Business

No new business was presented.

2. Devotion

Ron Myska presented tonight's devotion, "Devotion or Documentary?"

- Scripture references: 1 Corinthians 10:13, Psalm 22 & 88, Matthew 26:36-38
- Two phrase we often hear:
 - “That which doesn't kill you will make you stronger.”
 - “God will not give you more than you can handle.”
- The second of these phrases comes from 1 Corinthians 10:13 which actually is referring to temptation.
- Many times the burdens we experience are out of our control.
- As leaders, we have an obligation to get through whatever is thrown at us and to remain faithful in our response to adversity.
- It is human to wonder where God is when we experience trials.
- Even Jesus experienced distress at his pending sacrifice.
- The pressure from trials, and how we allow ourselves to react to that pressure, can be overwhelming.
- God is our hope. He is who we must turn to even if we see no evidence that He is hearing our prayers. What greater example but to persevere and put our trust in God?
- Appreciate that God hears your prayers and knows your tears when you are going through a trial or hardship. He will come to your rescue!

- Continue to trust in God; be faithful and obedient. Our God is a god of mercy and love and if we try to be obedient He has an understanding of who we are and He knows our hearts and minds.
- Our biggest obligation as a leader is to remain faithful, one step at a time.

4. Prayer Session

The Board participated in a time of prayer.

7. Update and Discussion

None.

8. Action Items

- Monthly enrollment reports will be provided to all Board members – Paul Harrell
- Review Policy 500.21.2 for possible revision – Finance Committee

***Paul Harrell and Michael Alexander left the meeting at 8:45 p.m.

9. Calendared Items

a. Approval of Subsequent Term – Michael Alexander

Michael Alexander was presented by ballot for approval of his second subsequent term, July 2016 to June 2019.

Subsequent second term of July 2016 to June 2019 approved unanimously.

10. Prayer and Adjournment

Meeting adjourned at 8:50 p.m.

Next Board Meeting ~September 20, 2016 ~ Devotion by Bejan Pazdel

Location: College Resource Room 202