



Vacaville
Christian
Schools

Minutes

VCS Board
of
Directors
Meeting

Date and Time

Tuesday – July 21, 2020 at 6:00 PM

Location

VCHS College Planning Room and Zoom

Directors Present

Becky Craig, J. Biard (remote), J. Dingman (remote), J. Kagin, J. Smotherman, S. Jamel

Directors Absent

None

Directors Late

None

I. OPENING ITEMS

A. Record Attendance and Guests

1. Gutema present to be interviewed for Board member position.

B. Call the Meeting to Order

1. Becky Craig called the meeting of the board of directors of Vacaville Christian schools to order on Tuesday, July 21, 2020 at 6:04 PM in the VCHS college planning room.

C. Devotion

1. Becky Craig delivered the devotion; James 1:2-4: While life is presently chaos, think of trials as tests to reveal our spiritual foundation.

D. **Prayer** led by Jason Smotherman

II. **OLD BUSINESS**

A. June 16, 2020 minutes approved.

III. **NEW BUSINESS**

A. Gutema present to be interviewed for Board member position.

1. Generally concerns raised about candidates responses to testimony of no tithing and strength of spiritual convictions;
2. A soft vote on adding Gutema had several reservations. However, it was favored and voted on to refrain from a formal vote; allow Seth to talk with him, and provide Gutema an opportunity to expound on his faith and his alignment with VCS mission.

B. Discussion about another potential Board member that is the child of a staff person.

C. Questions raised about rules/characteristics of potential Board members.

D. **Head of School Report**

1. Anticipated enrollment projections maybe up to 762;
2. Running out of room in elementary currently;
3. Governor's guidance re school, in person attendance allowance
 - a. Social distancing guidelines and school practices/compliance for return of in-person attendance discussed;
 - b. Possible phases of instruction discussed; 4 options;

E. **Finance Committee**

1. PPP timeline. All debt will be forgiven;
2. Projected cashflow: Ended July with \$1.3M in cash reserves largely due to PPP. Without that grant we would still be at \$391,000. It is estimated that even with conservative enrollment we will be in excess of \$1M cash reserves
3. Revenue versus expenses are reported positively;
4. Praise to Ben and his team for instituting careful expense watch and execution;
5. Current debt ratio is 1.483. We anticipate satisfying our covenant in the coming months;
6. Revenue is anticipated to be at or above projections;
7. Childcare growth limitations/impediments discussed; We do need to increase wages to satisfy retention

F. **Academics Committee**

1. Met on the 7/8/2020. Discussed standardized testing, distance learning, and accountability;

G. **Athletics Committee**

1. Met on 7/14/2020. Options on the table to step away from CIF, but lose eligibility to participate in championship games;
2. Discussed facilities and moving some outdoors;
3. Football lost 2 assistant coaches;
4. VCJF still on hold;

5. Cheer programs discussed
6. Huddle program discussed
7. Next meeting scheduled for 7/28/2020
8. Booster Club electing new officers and looking for new members
9. Super Delta League proposing to extricate from CIF and have a 3 mini-seasons.

H. **Board Development**

1. Case-by-case basis determination on new Board members;

I. **Executive Committee**

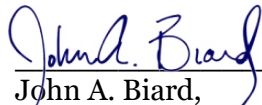
1. Survey response re phases of return to school;
2. Discontinue use of Board on Track decision made;
3. Ben's Performance Review discussed; very favorable – strong and consistent;
 - a. Ben provided self-feedback
 - b. Discussion how Board can help Ben.

IV. **CLOSING ITEMS**

A. **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:58 PM.

Respectfully Submitted,



John A. Biard,
VHS, Secretary

