

APPROVED



## Vacaville Christian Schools

### Minutes

#### VCS Board Meeting

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**Date and Time**

Tuesday June 25, 2019 at 6:00 PM

**Location**

821 Marshall Rd., Room 202, Vacaville, CA 95687

**Directors Present**

A. Grafals, B. Craig, B. Pazdel, J. Smotherman, S. Jacobs, S. Jamel

**Directors Absent**

*None*

**Guests Present**

B. Davis

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Jacobs called a meeting of the board of directors of Vacaville Christian Schools to order on Tuesday Jun 25, 2019 @ 6:00 PM at 821 Marshall Rd., Room 202, Vacaville, CA 95687.

**C. Devotion**

J. Smotherman gave a devotion on being faithful to your roots.

**D. Open Session**

No guest were present for the open session.

**II. Department Reports**

**A. Head of School Report**

Ben Davis reported on the following areas within the institution:

- We enjoyed a successful close to the end of the academic year.
- Staff enjoyed the offsite presentation with Nathan Talley (Dir. of Spiritual Development from Monte Vista High School)
- Searches continue for some open positions.
- Capitol improvements- 3 roof replacements will take place in the next 45 days thanks to generosity of donors.
- Designation of CIF Representatives announced (*motion to approve representatives B. Craig 1st; S. Jamel 2nd; passed unanimously*).

**B. Finance**

B. Craig reported on:

- Current financial and enrollment numbers.
- Minutes of the June 24, 2019 Finance Committee Meeting.

**C. Advancement/Marketing**

B. Davis reported that a Marketing Plan for FY '20-21 will be developed over the course of this summer.

**D. Athletics**

B. Davis & S. Jamel reported on the following:

- The new Athletic Director will start July 22, 2019.
- Fall sports are locked in and work is being completed on the winter programs.

**E. Board Development**

S. Jamel reported on the following:

- Discussion regarding the interviews of board candidates continued.
  - *Motion was made by B. Craig; 2nd by T. Grafals; motion passed unanimously to accept John Baird to serve as a Board of Director member of VCS.*
  - *Motion was made by B. Craig; 2nd by B. Pazdel motion passed with a majority Aye and T. Grafals Nay to accept Darius Perkins to serve as a Board of Director member of VCS.*

**F. Executive Committee**

S. Jacobs reports on the minutes of the Executive Committee meeting of May 31, 2019.

**III. Old Business**

**A. Approve Minutes**

S. Jamel made a motion to approve minutes from the VCS Board Meeting on 05-21-19 VCS Board Meeting on 05-21-19.

B. Craig seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Officers Election**

B. Pazdel made a motion to Motion to accept the following candidates for Board of Director Officers for 2019-2020. Chairman- Scott Jacobs Vice-chairman- Seth Jamel Treasurer- Becky Craig Secretary- Antony Grafals.

J. Smotherman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Head of School Evaluation**

The Board of Directors reviewed and discussed Ben Davis' performance review for the academic year 2018-2019.

**IV. Closing Items**

**A. Adjourn Meeting**

J. Smotherman made a motion to adjourn the meeting.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:37 PM.

Respectfully Submitted,  
B. Pazdel