

APPROVED



Vacaville Christian Schools

Minutes

VCS Board Meeting

Date and Time

Tuesday April 21, 2020 at 6:00 PM

Location

VCS Board of Directors is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/96338575872?pwd=WWJKL1cySi9ybGJrNldqWEowcWNlZz09>

Meeting ID: 963 3857 5872

Password: 612283

Directors Present

A. Grafals (remote), B. Craig (remote), D. Perkins (remote), J. Biard (remote), J. Smotherman (remote), S. Jacobs (remote), S. Jamel (remote)

Directors Absent

None

Guests Present

B. Davis (remote)

I. Opening Items**A. Record Attendance and Guests**

Mr. Martin & Mr. Dingman also joined

B. Call the Meeting to Order**C. Devotion**

Darius Perkins presented:

Our Greatest Fear

The fear of being alone or separate can be petrifying to many people. A new child in the neighborhood sobs to her mother, "no one ever plays with me." The fear of being alone drives many of us to noise or engage in activity. Generations past would call it being a busy body. But research suggests that this need for constant noise or activity can lead to what is called chaos addiction. It is a condition in which a person becomes addicted to the rush that they feel when chaos is all around them. The problem is that humans were not typically designed for a constant stream of words or activity. Information is taken in through the senses; the sense of touch, the sense of sight, the sense of hearing, sense of taste, and the sense of smell. This information is then transferred through our nerves into our spinal cord and then into our brain. Our thoughts automatically generate a response either positive, negative, or neutral. If we tend to exaggerate the importance of something our emotions will identify this information as stress which our bodies respond by releasing a hormone also known as adrenaline into the blood which keeps us in a constant fight or flight state. "COBRA" One of the costs of constantly receiving a stream of noise or activity is a greater temptation to avoid quietness."

My soul, wait in silence for God only, for my hope is from Him. He only is my rock and my salvation, my stronghold; I shall not be shaken." (Ps. 62:5–6) Silence clears the storms of life and frees our minds for wise decision making and planning.

Luke 6:12–13 tells us that Jesus spent time in silence and solitude when deciding whom to choose as the disciples who would travel with him: "And it was at this time that he went off to the mountain to pray, and he spent the whole night in prayer to God. And when day came, he called his disciples to him; and chose twelve of them, whom he also named as apostles. We must cultivate an inner solitude and silence the noise and activity so that our minds, bodies, and souls can experience peace, health, and prosperity in a world that is filled with turmoil. Solitude, or purposeful quiet time spent meditating on the word of God and listening for the voice of God can reveal blind spots, or difficulties in life that may sneak up on us and inflict damage to us and to our loved ones. In this time of social distancing and sheltering in place, we must not not replace our typical activities with unnecessary noise and business. Take the time to give your soul the respite that it so desperately cries out for, by cultivating a lifestyle of inner solitude.

D. Open Session

E. Board Candidate Interview - Mr. Joe Dingman

An interview was provided with Mr. Dingman in regards to joining the VCS Board of Directors. After the interview, Mr. Dingman left the meeting and the board discussed his candidacy.

B. Craig made a motion to To appoint Mr. Joe Dingman as a new VCS Board member effective May 1st, 2020.

S. Jamel seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Old Business

A. Approve Minutes

S. Jamel made a motion to approve the minutes from VCS Board of Directors Meeting on 03-17-20.

B. Craig seconded the motion.

The board **VOTED** to approve the motion.

B. Payroll Protection Program Vote

On Wednesday, April 15th, 2020, there was an email vote in regards to the Payroll Protection Program (PPP) application and approval took place as follows:

VCS submitted an application for the Payroll Protection Program per the CARES Act of 2020, enacted to stabilize operations during this COVID-19 economic disruption. Ben, the school's representative, Scott as Chair, and Becky as Treasurer, completed the application quickly to ensure timely processing. Our Lender has approved the request and has forwarded the documents for electronic signature.

VCS is eligible for relief on the program's guidelines to be repaid with 1% interest beginning six months after the application date and completing eighteen months thereafter. These are great terms to leverage funds when our income is questionable. However, this loan is forgivable to the extent that it is used for maintaining payroll, mortgage interest, and utilities for an eight week period after the funds are received. The grant process is not documented in the Note's terms but the CARES Act and PPP are. The school will have about ninety days to submit its spending documentation for review and approval prior to the first payment date.

Rosemary is confident that the school will realize a nearly 100% grant! This is a true blessing that can help the school in so many ways. Praises!

I make a motion to ratify the SBA's Payroll Protection Program application and to authorize the Head of School to execute the Promissory Note, Corporate Resolution to Borrow, Waiver and Release of Claims, and Disbursement Request with First Northern Bank.

We have a 2nd from Tony Grafals...all those in favor to ratify the SBA's Payroll Protection Program application, and to authorize the Head of School to execute the Promissory Note, Corporate Resolution to Borrow, Waiver and Release of Claims, and Disbursement Request with First Northern Bank, please reply "Aye", against "Nay"

The email votes were cast as follows:

Scott Jacobs - Aye
Seth Jamel - Aye
Becky Craig - Aye
Anthony Grafals - Aye
Jason Smotherman - Aye
John Biard - Aye
Dairus Perkins - Aye

The vote was approved unanimously on the evening of Wednesday, April 15th, 2020.

III. New Business

A. Head of School Report

B. Finance

PPP is a huge blessing; we received approval and God came through on this;
- reviewed PPP = Loan Forgiveness Calculator to applied qualified expenses.

The remainder of the school year -

Mr. Davis presented updates on distance learning (including results from the recent parent survey), admissions/marketing, standardized testing and teacher hiring. He also presented information related to the Payroll Protection Program, including how this impacts VCS.

Shared and discussed ideas for senior & middle graduations; closure is very important for our students and families!

Things are going well in Teacher recruitment for the new school year. Here is a great link that introduces new staff and reviews distance learning: <https://docs.google.com/document/d/1Sq1bcr9t11rGiEn1-fQ1VOsbStiPJs7BT4uxq0k8uAM/edit>
Reviewed Potential Revenue Loss over the next year due to the COVID-19 pandemic in regards to Summer Camp, Early Education, Enrichment, Food Service, Full Time Extended Care, Enrollments, International students.

Tuition Credit considerations & qualifications to provide for VCS families; how do we help families in need;

Will holding a Finance Committee meeting to further discuss.
Reviewed Finance Committee Meeting Notes -

C. Academics Committee

Committee met on April 7th;
Mr. Davis presented updates from the recent Board Academics Committee meeting. During the meeting, the committee discussed updates/feedback related to Distance Learning, end of year assessments, and curriculum development.

D. Advancement/Marketing

In response to the COVID-19 situation, VCS is providing Virtual Tours, testing and interviews which families are adapting to and enjoying.

E. Athletics

Athletic Director is anxiously awaiting for CIF to determine Fall sports schedules. Also, discussed the changes that took place our Basketball coaching staff.

F. Board Development

G. Executive Committee

The board discussed and submitted nominees for the succeeding VCS Board of Director's Executive Committee.

Executive Committee Nominations are:

Chairman - Becky Craig
Vice-Chairman - Seth Jamel
Treasurer - Jason Smotherman
Secretary - John Biard

Voting will take place during next month's board meeting.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 PM.

Respectfully Submitted,
S. Jacobs